Misrimal Navajee Munoth Jain Engineering College

Owned and Managed by

TAMILNADU EDUCATIONAL AND MEDICAL TRUST

Jain Minority Institution

Approved by AICTE and Programmes Accredited by NBA,

(UG - Mech., Civil, EEE, ECE, CSE New Delhi)

Recognized by the Government of Tamil Nadu

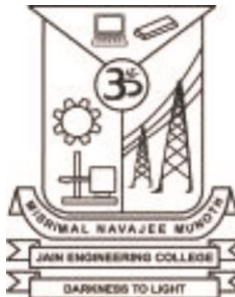Affiliated to Anna University, Chennai

GURU MARUDHAR KESARI BUILDING
Jyothi Nagar, Thoraipakkam, Chennai – 600 097

Phone: 044- 24962270, 24962271, 24960101. Fax: 4963204
E mail: principal@mnmjec.ac.in/mnmjec@md4.vsnl.net.in
Website: www.mnmjec.ac.in

ACADEMIC CALENDAR 2019-2020

नवकार मंत्र

नमो अरिहंताणं

नमो सिद्धाणं

नमो आयरियाणं

नमो उवज्झायाणं

नमो लोए सव्वसाहूणं

ऐसो पंच नमोक्कारो सव्व पावप्पणासणो

मंगलाणं च सव्वेसिं, पढमं हवई मंगलं

The Namokar Mantra is chanted in Prakrit - the language in which it was composed many centuries ago. It consists of just five lines of text and two appended lines:

Namo Arihantanam - नमो अरिहंताणं
(I bow to the Arihantas, the Jinas, the perfected human beings)

Namo Siddhanam - नमो सिद्धाणं
(I bow to Siddhas, the liberated bodiless souls)

Namo Ayariyanam - नमो आयरियाणं
(I bow to the Acharyas, the leaders of the Jaina congregation)

Namo Uvajjhayanam - नमो उवज्झायाणं
(I bow to the Upadhyayas, the spiritual teachers)

Namo Loe Savva Sahunam - नमो लोए सव्वसाहूणं
(I bow to all the Sadhus & Sadhvies (ascetics) in the world)

ऐसो पंच नमोक्कारो सव्व पावप्पणासणो मंगलाणं च सव्वेसिं, पढमं हवई मंगलं
Eso Pancha namokaro savva pavappanasano Mangalanamcha savvesim padhamam havai mangalam.
(This five-fold obeisance mantra destroys all sins and obstacles, and of all auspicious recetations, it is first and foremost)

STUDENT'S PERSONAL PROFILE

Name of the Student: Mr./ Ms. : _____

Roll No. Branch: _____

Year : _____ Semester : _____ Section : _____

University Register No: _____

Date of Birth : _____ Blood Group: _____

Phone No.: _____ E-mail: _____

Local Residential Address : _____

_____

Permanent Residential Address _____

_____

Name of the Class Advisor : _____

Phone Number of the Class Advisor : _____

Name of the Proctor : _____

Phone Number of the Proctor : _____

Allergy (If any) :

Name of the Person to contact in Emergency with phone number

_____

CONTENTS

THAMIZH THAI VAZHTHU

Neeraarum Kadaludutha Nilamadanthai Kezhilozhugum

Seeraarum Vadhanamena Thigazhbaratha Kandamithil

Thekkanamum Adhirchirandha Draavidanal Thirunaadum

Thakkasiru Pirainudhalum Tharitthanarum Thilakamume

Atthilaka Vaasanaipol Anaithulagum Inbamura

Etthisayum Pugazh Manakka Irundha Perum

Thamizhanange, Thamizhanange

Un Seerilamai Thiram Viyandhu Seyal Marandhu

azhthudhume, Vazhthudhume, Vazhthudhume

- Manonmaniam P. Sundaranar

NATIONAL ANTHEM

Jana gana – mana – adhinayaka, jaya he

Bharatha – bhagya – vidhata

Punjaba – Sindhu – Gujarata – Maratha

Dravida – Utkala – Banga

Vindya – Himachala – Yamuna - Ganga

Uchchala – Jaladhi – Taranga

Tava shuba name jage

Tavasubha ashisha mage

Gahe tava jaya – Gatha

Jana gana – mangala dhayaka, jaya he

Bharatha – bhagya – vidhata

Jaya he, jaya he, jaya he,

Jaya jaya jaya, jaya he.
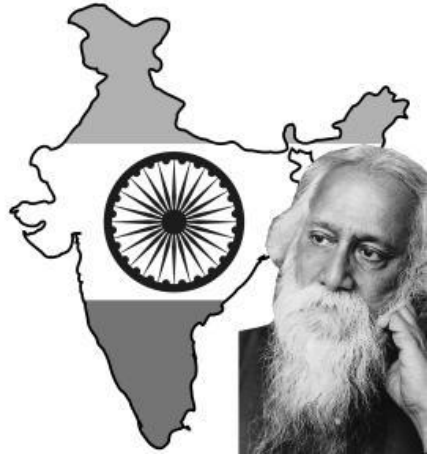
THE ENDEAVOUR

❖ We endeavour to provide the best possible facilities and infrastructure.

❖ We endeavour to achieve academic excellence and to encourage the higher academic aspirations of those who so desire with due regard to the industry needs and improve the employability of our engineering students.

❖ We provide opportunities to maximize the individual potential through physical discipline and mental growth. We nurture spiritual values, so that the students may acquire outstanding calibre and integrity to dedicate themselves to serve the society.

❖ *Misrimal Navajee Munoth Jain Engineering College aims at promoting the whole personality of the students so that the totality of human excellence is achieved in the development of the body, mind, intellect and heart with professional perfection.*

PLEDGE TO THE NATION

India is my country.

All Indians are my brothers and sisters

I love my country and I am proud of its rich and varied heritage.

I shall always strive to be worthy of it.

I shall give respect to my parents, teachers and all elders and treat everyone with courtesy.

To my country and my people, I pledge my devotion.

In their well-being and prosperity alone lies my happiness.

THE GOLDEN WORDS OF LORD MAHAVEER

* Truth is God.
* Knowledge is the fulfilment of human life.
* The rays of the sun reach a limited amount of space but knowledge illuminates the whole universe.
* Knowledge that is purified with character, even if it is limited is still very fruitful.
* The life of a person without character is devoid of any value.
* Compassion, self-control, truth, non-stealing, brahmacharya and contentment,
* right knowledge and discriminating faith – these are the values that give meaning to character.
* Discipline and discrimination have five aspects – thought, word, deed, acquisition and possession.

GOLDEN PRECEPTS

The best day	-	**TODAY**
The greatest need	-	**DISCIPLINE**
The greatest teacher	-	**NATURE**
The greatest sin	-	**FEAR**
The greatest troublemaker	-	**GOSSIP**
The meanest feeling	-	**JEALOUSY**
The most expensive indulgence	-	**HATE**
The cheapest, easiest, stupidest thing to do	-	**FAULT FINDING**
The worst bankruptcy	-	**THE SOUL THAT LOST ITS CHEER**
The best part of anyone's religion	-	**CHEERFULNESS**

7

IMPORTANT NOTICE

RAGGING IS A PUNISHABLE OFFENCE

Ragging in any form, in any place or time is a cognizable offence that will attract severe punishment including summary expulsion from the college. Any violation of this rule will lead to dismissal of students involved as per the act of Govt. of Tamilnadu and UGC guidelines. Any student who directly or indirectly commits, participates in, abets or propagates **RAGGING** within or outside the educational institution shall be punished with imprisonment which may extend up to **2 years** and shall also be liable to a fine which may extend up to **Rs. 2,50,000/** . He / she shall also be dismissed from the educational institution and such student shall not be admitted in any other educational institution.

RESTRICTIONS ON USE OF MOBILE PHONES

Use of mobile phones inside the college is strictly prohibited. If anyone is found using mobile phones, sending SMS etc., inside the college, stringent action will be taken and the mobile phones will be confiscated and will not be returned. However, in case of emergency parents can contact their son/ daughter on the following number:

Landline: 044 - 24960101
Mobile number: 9176333850

PREVENTION OF TOBACCO PRODUCTS

Use of tobacco products is strictly prohibited inside the college. As per the Cigarettes and Tobacco Products Act, the sale of cigarettes and tobacco products is banned within a radius of 100 yards of this college.

ABOUT US

The Misrimal Navajee Munoth Jain Engineering College was established by the Tamilnadu Educational And Medical Trust (TEAM Trust) in 1994. Shri Lalchand Munoth, Chairman of the Trust came forward with a donation of Rs. 25 Lakhs in 1994 and made it possible to realize the dream of Late. Dr. C.L. Metha, Secretary of the Trust and himself to establish a technical college in Chennai. The college was named after the Chairman's father Late Shri. Misrimal Navajee.

With the background of providing educational service about which the TEAM Trust can well be proud of and with the enthusiasm, cooperation of several other donors and well wishers, the institution has made all round progress.

The college has state of the art infrastructure and it is located on a sprawling campus measuring 16.86 acres of land out of which 5 acres of land was acquired by the college in the year 2001. The college has a built up area of over 3,49,000 sq.ft.

In line with the purpose defined by the TEAM Trust and in synchronization with the aim set out for the college, the following are the objectives of Misrimal Navajee Munoth Jain Engineering College.

1. Imparting professional education and training to make the students competent in their chosen field of engineering.

2. Educating the students in such a way that they become persons of character and thus contribute to the Nation's progress.

3. Preparing the students to fulfill their professional obligations with a high sense of duty consciousness in their career.

4. Training young Engineers to develop leadership qualities and to guide them to achieve success in their extracurricular activities.

   The college maintains high philanthropic ethics and does not accept capitation fees in any form. The college has successfully completed two decades of service to the society at large and the Jain community in particular.

THE OFFICE BEARERS

Shri. LALCHAND MUNOTH
Chairman

Dr. HARISH L METHA	**Shri. JASWANT MUNOTH**
Secretary : Administration	Secretary : Academic & Finance

HISTORY OF TEAM TRUST

The Tamilnadu Educational And Medical Trust was founded in 1972 as a public charitable Trust with a view to provide high quality technical & medical education in Tamilnadu. Late Shri. Ratanchand Savansukha, the Founder, Trustee and Late Shri. Sundarlal Nahata, Late Shri. S. Suganmull Srisrimal,Late Shri. Dr. C. L. Metha and Shri. Dayachand Savansukha, all promoter Trustees contributed Rs.101/- each towards and for the purpose of founding and maintaining Educational Institutions and Medical and Health Centre, in the city of Madras and elsewhere together with donations, contributions and collection to be secured and collected and realized by them.

THE BROAD BASE OF THE TRUST

Subsequently in 1974, Shri. Pukhraj Jain, Shri. Lalchand Munoth, Shri. Nalli Kuppusamy Chetty, Shri. P.G. Chengalvaraya Chetty, Shri. Kushalchand Galada & Shri. S. M. Vasraj Jain were inducted as Life Trustees. To comply with the requirement of Jain minority institution Shri. Nalli Kuppusamy Chetty & Shri P. G. Chengalvaraya Chetty resigned. Shri. Sundarlal Nahata & Shri. S.M.Vasraj Jain also ceased to be Trustee on their demise. In 1981 Shri. Vinaychand Galada was inducted as Life Trustee. In 1983 Shri. Mahaveerchand Srisrimal was inducted as Life Trustee on the demise of his father Shri. Suganmull Srisrimal. In 1984 Shri. Shantilal Munoth, brother of Chairman Shri. Lalchand Munoth, was inducted as Life Trustee following the establishment of Misrimal Navajee Munoth Jain Polytechnic. In 1994 Shri. Jaswant Munoth, Son of Chairman Shri. Lalchand Munoth, was inducted as Life Trustee following the establishment of Engineering College. In 1995 Shri. Harish L. Metha was inducted as Life Trustee on the demise of Dr. C. L. Metha. In February 2015 Shri. Dharmendra Savansukha was inducted as Life Trustee on the demise of Shri. C.Ratanchand Savansukha.

PROPERTIES

The Dhanraj Baid Charities gifted to the trust property & land measuring 12.5 grounds in Mahalingapuram valued at Rs.2.59 lakhs (TEAM Trust paid Rs.75,000/- for the property as that sum was unpaid by Dhanraj Baid Charities) in 1972 as part of their Rs.7 lakhs donation. The Trust acquired 25.33 acres of land for Rs.2.5 lakhs in the period 1975 to 1978 and 6.08 acres for Rs.3.60 lakhs in 1981 in Thoraipakkam. The Misrimal Navajee Munoth

Jain Engineering College acquired 5 acres of land for Rs.33.25 lakhs in the year 2001. All the institutions belonging to the Trust are located in these lands.

THE INSTITUTIONS

The Trust established Dhanraj Baid Jain College in 1972. Dhanraj Baid Charities represented by its Trustee Shri. Ratanchand Savansukha came forward with a donation of Rs.7 lakhs partly in the form of property & partly as cash (paid in instalments between 1972 and 1988) and made it possible to establish the Arts & Science College in Chennai. The College was named after Shri. Dhanraj Baid. The Trust established Dhanraj Baid Jain Institute of Management in 1976. Both these institutions are located on a land measuring 17.05 acres with a built up area of over 1,80,000 sq.ft.

The Trust established Misrimal Navajee Munoth Jain Polytechnic in the year 1984. Shri. Lalchand Munoth, Chairman of the Trust and Shri. Shantilal Munoth came forward with a donation of Rs.10 lakhs in 1984. The Polytechnic was named after the Chairman's father Late Shri. Misrimal Navajee. The said Polytechnic was closed in April 1996 as per AICTE directions.

The Trust established Misrimal Navajee Munoth Jain Engineering College in 1994. Shri. Lalchand Munoth , Chairman of the Trust came forward with a donation of Rs.25 lakhs in 1994 and made it possible to realize the dream of late Dr. C.L. Metha, Secretary of the Trust, and himself to establish a technical college in Chennai. The college was named after the Chairman's father Late Shri. Misrimal Navajee. This college is located in an extent of land measuring 16.86 acres with a built up area of over 3,49,000 sq.ft.

The Trust established Misrimal Navajee Munoth Jain School of Architecture in the year 2012. This college is located in an extent of land measuring 2 acres with a built-up area of over 50,000 sq.ft.

The Trust established Lalchand Leeladevi Munoth Jain Medical Care at Mahalingapuram in the year 2016. Shri. Lalchand Munoth, Chairman of the Trust since 1983 came forward with a donation of Rs.51 lakhs to establish a State of Art Medical Care. The Medical Care is named after the Chairman and his wife – Lalchand Leeladevi Munoth.

With the background of educational & medical service of which TEAM Trust can well be proud of and with the enthusiasm, cooperation of several donors and well-wishers the institutions have made all round progress.

DONORS

Apart from the main donors after whom the institutions are named a large number of philanthropists contributed handsomely. In the initial days (1972- 1975) of the establishment of the Trust, a group of 82 people donated Rs.8,33,186/- (including donations from Shri. Champalal Savansukha family Trust Rs.2, 50,000/- Shri. Kushalchand Galada Rs.51,000/-, Shri. Suganmull Srisrimal, Dr. C.L.Metha, Shri. Lalchand Munoth, Shri. S.M.Vasraj Jain, Shri. Pukhraj Jain, Shri. Nalli Kuppusamy Chetty, Shri. P.G.Chengalvaraya Chetty Rs.10,000/- each and Shri. Sundarlal Nahata Rs.5,000/-) for establishment of the Dhanraj Baid Jain College.

In 1984 a group of 7 people donated Rs.6,00,000/- (M/s Kumbhat & Co., M/s. S.Devraj & Sons, Shri. Sugalchand Jain, Shri. Nalli Kuppusamy Chetty, Shri. P.G.Chengalvaraya Chetty Rs.1 Lakh each and Shri. Subhash chand Ranka, Shri. Mohanlal Chordia Rs.50,000/- each) as building fund for the Misrimal Navajee Munoth Jain Polytechnic.

In 1997 a group of 11 people donated Rs.43,00,000/- [M/s. Bhawarlal Bafna & Sons Rs.15 Lakhs, Munoth Communication Ltd., Shri. Harish Uday Metha, M/s. Meghraj Sakaria & Sons, Shri. Ravikant Choudhry, M/s. J.G.Group, Shri. S.Shantilal Jain, Shri. K.Shantilal Jain, Shri. Bherulal R.Jain, Shri. Subhashchand Ranka, (Rs.3 lakhs each) Shri. Prithviraj Kawad (Rs.1 lakh)] as building fund for the Misrimal Navajee Munoth Jain Engineering College. The Trust has also received donations from others over a period of time including Rs.1 Lakh from Shri. Manakchand Gouthamchand Bethala.

MEMBERS OF THE GOVERNING COUNCIL

1.	Shri. Lalchand Munoth	- Chairman
2.	Dr. Harish L Metha	- Secretary : Administration
3.	Shri. Jaswant Munoth	- Secretary : Academic & Finance
4.	Shri. K. Subhashchand Ranka	- Member
5.	Shri. R. Dayachand Savansukha	- Member
6.	Shri. K. Vinaychand Galada	- Member
7.	Shri. L. Uday Metha	- Member
8.	Nominee of AICTE (Head Quarters)	- Member
9.	Nominee of AICTE (Southern Region)	- Member
10.	Nominee of DOTE	- Member
11.	Commissioner of Technical Education (Ex-Officio)	- Member
12.	Dr. V. Saravanan, Nominee of State Govt.	- Member
13.	Dr. D. Manjula, Nominee of Anna University - Member	
14	Dr. A. Srinivasan, Principal – in – Charge & Member	

PROGRAMMES OFFERED

Affiliated to Anna University and approved by AICTE, the Misrimal Navajee Munoth Jain Engineering College offers the following Undergraduate and Postgraduate programmes.

UNDERGRADUATE PROGRAMMES

1. B.E. Civil Engineering

2. B.E. Mechanical Engineering

3. B.E. Electrical and Electronics Engineering

4. B.E. Electronics and Communication Engineering

5. B.E. Computer Science and Engineering

6. B.Tech. Information Technology

POSTGRADUATE PROGRAMMES

1. M.E. Computer Science and Engineering

2. M.E. Structural Engineering

3. Master of Business Administration

DEPARTMENT WISE INFORMATION

Principal : i/c Dr. A. Srinivasan. B.Sc., M.Sc., M.E.,
PGDCA, PGDRM, MBA, Ph.D.   - Professor

1. CIVIL ENGINEERING

VISION	MISSION
To achieve academic excellence in various domains of Civil Engineering and to produce human resource to cater to the needs of the infrastructural developments of the country	⌘ To produce qualified Civil Engineers by continuously upgrading the infrastructure and also by providing ambiance for achieving excellence in technical education and research. ⌘ To impart knowledge of fundamental principles and to make the students competent in the field of Civil Engineering. ⌘ To cultivate human values and ethics to our graduates.

PROGRAMME EDUCATIONAL OBJECTIVES

1. To prepare the graduates to solve problems related to Civil Engineering from different scenarios and thereby making them successful in the field of Civil Engineering

2. To produce employable graduates with the knowledge and competency in civil engineering complemented by the appropriate skills and attributes.

3. To produce innovative graduates with design and soft skills to carry out various problem solving tasks.

4. To enable the graduates to work as teams on multidisciplinary projects with effective communication skills and leadership qualities along with the right attitudes and ethics.

5. To produce graduates who possess interest in research and lifelong learning

PROGRAMME SPECIFIC OUTCOMES

1. Ability to apply acquired core Civil Engineering Knowledge to design and construct various optimized structures

2. Ability to produce eco- friendly products using by-products of various processes for long term ,Infrastructure with sustainable development

Head of the Department

Dr. N.K. Rajan, A.M.I.E., M.E., Ph.D.   - Professor

---

2. MECHANICAL ENGINEERING

VISION	MISSION
To enable the students to become a competent Mechanical Engineer by inculcating the contemporary skills required for industrial and research development, considering societal needs to ethically contribute towards the betterment of mankind.	⌘ To provide a platform for strong fundamental knowledge by adopting the state-of-the-art technology to compete globally. ⌘ To enhance the industrial collaboration activities by keeping in pace with the technology. ⌘ To develop the required quality for contributing towards the upliftment of mankind through ethical values.

PROGRAMME EDUCATIONAL OBJECTIVES

1. Our graduates will have the ability to excel in the fields of manufacturing, design, thermal and interdisciplinary domains.

2. Our graduates will have the capability to update the cutting edge technologies to meet the global challenges.

3. Our graduates will have the capability to innovate, design and develop products.

16

4. Our graduates will have the potential to pursue higher studies in the field of mechanical engineering and interdisciplinary courses.

5. Our graduates will have the ability to apply the gained knowledge to enhance the socio economic status of the society ensuring ethical values.

PROGRAMME SPECIFIC OUTCOMES

1. Apply the acquired core mechanical engineering knowledge to design and manufacture products relevant / needed to society in an innovative way.

2. Able to practice eco-friendly mechanical systems by utilising renewable energy.

Head of the Department i/c

Dr. J. Nithyanandan, B.E., M.E., Ph.D.   - Professor

3. ELECTRICAL AND ELECTRONICS ENGINEERING

VISION	MISSION
To create technically proficient individuals with good attitude and character to meet global standards of excellence across multiple domains in Electrical and Electronics Engineering to serve the industry and society.	⌘ To equip the students with strong fundamental principles to enable them to acquire advanced technical know-how in domains of Electrical and Electronics Engineering. ⌘ To contribute towards the mutual progress of industry and institute by providing technically competent engineers. ⌘ To benefit the society by producing engineers who have an urge for continuous learning and to excel in their profession ethically.

PROGRAMME EDUCATIONAL OBJECTIVES

1. Our graduates will have the ability to formulate, analyse and solve Electrical and Electronics Engineering problems using basic sciences and mathematics.

2. Our graduates will have the competency to acquire through knowledge and expertise in the theoretical and practicalk aspects of Elecrtical and Electronics Engineering.

3. Our graduates will have the potential to excel in multiple domains of Electrical and Electronics Engineering, such as Electrical Machines, Power Systems and Power Electronics.

4. Our graduates will have the abilityl to apply the acquired cutting edge technologies towards inventions and also to become entrepreneurs.

5. Our graduates will face contemporary global challenges ethically and with a postive attitude.

PROGRAMME SPECIFIC OUTCOMES

1. To applyl the acquired knowledge to identify, formulate, design and analyse complex engineering problems in the field of Power systems, Power Electronics and its applications.

2. Able to practice eco-friendly electrical systems by utilising renewable energy sources.

Head of the Department

Dr. N. Gnanasekaran B.E., M.E., Ph.D. – Professor

4. ELECTRONICS AND COMMUNICATION ENGINEERING

VISION	MISSION
To impart technical education and career skills to our students and to develop them technically and ethically so as to contribute to the advancement of the society and mankind.	⌘ To inculcate strong fundamentals in Basic Science, Mathematics and Engineering concepts and thereby ignite the desire for continuous learning ⌘ To educate future leaders by providing career skills and state of the art facilities in all domains of Electronics and Communication Engineering. ⌘ To nurture ethical and moral values and thereby mould the students to serve the society.

PROGRAMME EDUCATIONAL OBJECTIVES

1. To provide a successful career in Electronics and Communication Engineering with a sound foundation in the Mathematical, Scientific and Engineering fundamentals necessary to formulate and solve Engineering problems.

2. To provide thorough knowledge in Electronics and Communication domains such as Electronics Circuits and Design, Digital Signal Processing, Microprocessor and Microcontroller, Wireless Communication, Networking and VLSI Design, with practical exposures.

3. To analyze the significance of experimental data by providing relevant engineering expertise in designing and conducting experiments.

4. To keep abreast of technological advancements by inculcating the habit of continuous learning.

5. To impart technical knowledge and ethical values that will help them to progress in their profession ultimately benefiting the society.

PROGRAMME SPECIFIC OUTCOMES

1. Ability to perform innovatively in the fields of Signal Processing, Embedded System, Communication System, Wireless sensor networks etc., by applying the acquired knowledge and be able to create an ideal platform to develop new findings with full aspirations.

2. Ability to derive skills to build an eco friendly environment and launch new products using green technology that could meet the societal needs at large.

Head of the Department
Dr. N. Jaisankar B.Sc., M.Sc., M.E, Ph.D.   - Professor

5. COMPUTER SCIENCE AND ENGINEERING

VISION	MISSION
Producing competent Computer Engineers with a strong background in the latest trends and technology to achieve academic excellence and to become pioneer in software and hardware products with an ethical approach to serve the society. Producing competent Computer	⌘ To provide quality education in Computer Science and Engineering with the state of the art facilities. ⌘ To provide the learning ambience that helps the students to enhance problem solving skills and to inculcate in them the habit of continuous learning in their domain of interest.

Engineers with a strong background in the latest trends and technology to achieve academic excellence and to become pioneer in software and hardware products with an ethical approach to serve the society.	⌘ To serve the society by providing insight solutions to the real world problems by employing the latest trends of computing technology with strict adherence to professional and ethical responsibilities.

PROGRAMME EDUCATIONAL OBJECTIVES

1. To equip the graduants with a clear understanding of basic science, mathematics and engineering fundamentals to meet the contemporary needs.

2. To train the graduants with the habit of identifying, formulating, analysing and innovative designing for solving complex engineering problems in all computer science domains.

3. To provide relevant engineering exposure to the real world problems while designing and conducting various experiments and to analyse the significance of the experimental data.

4. To takel cognizance of socialk situation with strict adherence to the professional ethics when working as an individual or while leading a team.

5. To develop a sense in the graduants to serve the society with a strong inter-personal relationship combined with expertise in soft skills.

PROGRAMME SPECIFIC OUTCOME

1. Ability to meet out industrial standards, pursue higher education and become a successful entrepreneur in the field of network, Data Mining, Web development and Services.

2. Ability to understand and anaylse the core and interdisciplinary problems for developing innovative sustained with social concerns and encouraging technology transfer.

Head of the Department

Dr. A. Kathirvel B.E., M.E., Ph.D.   - Professor

6. INFORMATION TECHNOLOGY

VISION	MISSION
To produce high quality, creative and ethical engineers and technologists contributing effectively for the ever advancing Information Technology field	⌘ To educate the future software engineers with strong fundamentals by continuously improving the teaching, learning methodo logies using contemporary aids. ⌘ To create a knowledge hub of information technology with everlasting urge to learn by developing, maintaining and continuously improving the resources / technology. ⌘ To produce ethical engineers / researchers by instilling the values of humility, humaneness, honesty and courage to serve the society.

PROGRAMME EDUCATIONAL OBJECTIVES

1. To provide strong foundation in mathematical, scientific & engineering fundamentals necessary to anaylse, formulate and solve engineering problems.

2. To provide thorough knowledge in Information Technology domains such as Operating Systems, Data Base Management System, Networks, Security, Embedded Systems, Data Structures, Programming Languages, Computer Architecture, Soft Computing etc., with theoretical and practical training using contemporary aids.

3. To provide relevant engineering experience in designing and conducting experiments and to anaylyse the significance of experimental data.

4. To inculcate the habit of continuous learning and to adapt themselves to the technological challenges throughout their career.

5. To impart technical knowledge and ethical values to the future software engineers that will contribute towards the professional development to benefit the society.

PROGRAMME SPECIFIC OUTCOMES

1. The capability to apply standard and ethical practices, strategies and prototype development skills to excel in the domains such as Storage System & Management, Networks, Security, Algorithim Design, Image Processing and Distributed System.

2. The ability to create an innovative carrier path as an employer / employee for the sustainable development of the society

Head of the Department

Dr. A. Srinivasan. B.Sc., M.Sc., M.E.,
         PGDCA, PGDRM, MBA, Ph.D.   - Professor

7. MANAGEMENT STUDIES

VISION	MISSION
To produce high quality managers and entrepreneurs who are creative ethical with humility to contribute continuously to the development of the society	⌘ To create knowledge hub of managers with everlasting urge to learn by developing, maintaining and continuously improving the resources. ⌘ To educate the future managers with knowledge, skill and abilities necessary to adopt to continuously changing business environment. ⌘ To develop effective entrepreneurs, innovative corporate leaders, and managers for facilitating and enhancing the global competitiveness of organisations through excellence in education, training and consultancy. ⌘ To produce ethical managers by instilling the values of humility, humanness, honesty and courage to serve the society.

PROGRAMME EDUCATIONAL OBJECTIVES

1. To provide extensive knowledge in core management domains and other managerial functional areas with theoretical and practical exposure and project work.

2. To inculcate the habit of continuous learning and adapt themselves to the dynamic competitive business environment with moral values.

3. To facilitate future managers to possess relevant analytical, leadership and decision making skills to solve the business problems and to utilize the business opportunities.

Head of the Department i/c

Dr. P. Abirami BBA,M.B.A, M.Phil., Ph.D.   -   Professor

MATHEMATICS

Head of the Department

    Dr. V. Kalaiselvi B.Sc., M.Sc., M.Phil., PhD. -   Asst. Professor

PHYSICS

Head of the Department i/c

    Ms. G. Sridevi B.Sc., M.Sc., M.Phil.   -   Asst. Professor

CHEMISTRY

Head of the Department

    Dr. S. Nasrin Banu B.Sc., M.Sc., M.Phil., Ph.D. - Asst. Professor

ENGLISH

Head of the Department

    Ms.Mary Surya Kala B.A., M.A., M.Phil,   -   Asst. Professor

RESEARCH AND DEVELOPMENT

    Dr. N.K. Rajan, B.E., M.E., Ph.D.   -   Asst. Professor

PLACEMENT DIVISION

    Mr. M.K.T. Nivaskumar B.Tech, M.Tech   -   Placement Officer

PHYSICAL EDUCATION

    Mr. R. Ravikumar B.PEd., M.PEd., M.Phil.   - Physical Director

CAMPUS-WIDE NETWORKING AND MAINTENANCE DIVISION (CNM)

    Mr. C. Annadurai,

      B.Sc., B.Ed., M.Sc., MCA., ME. - Asso. Professor & Coordinator

    Mr. R. M. Ajay Krishan B.Tech.   - System Programmer

RULES & REGULATIONS FOR STUDENTS

GENERAL RULES

⌘ Keep the campus clean and green.

⌘ Use the dustbins provided in the classrooms and college premises to discard papers and garbage.

⌘ Don't waste water and food items.

⌘ Switch off fans and lights when not in use in class rooms/laboratories/ workshops.

⌘ Use only courteous and polite language and behave with decorum when talking to the faculty members and the staff of the college and hostel.

⌘ Normal academic working hours are between 9.00 a.m. and 3.40 pm. All department meetings shall be conducted after 3.40 p.m.

DISCIPLINARY RULES

⌘ The college gives utmost priority for discipline and every student is bound to follow the rules and regulations of the college and maintain strict discipline.

⌘ Students should wear / display their Identity Card prominently, while they are within the campus and while travelling in the college bus. The security staff/home guard/faculty will not permit any student inside the campus without their identity card. It should be shown to the security/home guard/ faculty whenever it is demanded.

⌘ Each student must fill the **'Students Response Form'** (page no. 95) available in the Academic Calendar immediately on joining the college and forward it to the Principal through the HoD. Subsequent changes in the details provided should also be reported immediately and without fail.

⌘ Students will promptly stand to solemn attention when Jain Prayer song, 'Tamilthai Vazhthu' and National Anthem being played at all times.

DRESS CODE FOR MALE STUDENTS

- Hair should be neatly cut and well groomed (Long hair not permitted)

- Shall be clean – shaven.

- Shall wear washed, pressed pants with decent shirt full sleeve (No folding of full sleeve) / half sleeve) neatly tucked in and well polished formal shoes.

- Multi-pocket pants, T-shirts, banians, jeans / pants similar in appearance to jeans and cargo pants are not permitted. .

- Exhibition of unwanted designs with flowers, cartoons or writings or phrases on either shirt or pant are not permitted. Multi-pocket pants and shirts are not permitted.

- Wearing of ear rings is not permitted unless there is prior permission from the Principal with genuine reasons.

DRESS CODE FOR FEMALE STUDENTS

- Saree or churidhar with dupatta pinned to the kurta.

- Sleeveless kurtas / blouses, high slit kurtas, short kurtas and single pleat dupatta, leggings are not permitted.

- Use of mobile phones inside the college campus is strictly prohibited. If anyone is found using cell phones, sending SMS, browsing on the internet etc. inside the college, stringent action will be taken and the cell phones will be confiscated and will not be returned.

- Loitering inside the campus during working hours is strictly prohibited.

- Students should not leave the college premises during class hours without written permission of the CA/HoD/Principal.

- Students should be punctual in attending classes and other co-curricular and extra-curricular activities. Late comers will not be allowed in the class.

- Damage or destruction in any form to any college property will invite severe punishment. The cost of any damage so caused will be recovered from the students collectively if the responsibility for it cannot be fixed on any individual or group of individuals.

- Students should not write or carve names on the furniture, walls, tiles, boards, vehicles and automobiles etc. within the college premises.

- Pasting of papers, brochures, posters and other printed materials is not permitted anywhere inside the campus.

- During games / library hours / laboratory hours the classroom should be locked if bags are kept inside.

- Students should take care of their belongings. The college will not be responsible for any loss belongings.

- Shouting is not permitted in college premises and absolute silence and discipline should be maintained in the classrooms.

- The following acts of misconduct will result in immediate dismissal from the college:

  Assault of any person

  Wilful damage to University property

  Intimidation, coercion and/or interference with other students Misbehaviour with other students and/or Staff

- Smoking and consumption of tobacco products, intoxicants, alcohol and drugs are strictly prohibited inside the campus. If so that will lead to immediate dismissal from the college.

- Weapons must not be brought into, or kept, within the campus.

- Students should not involve themselves in any political or religious activity inside the Campus. Students are forbidden to organize or attend any meeting in the college or collect money for any purpose without prior written permission of the Principal.

O No student shall take part in any anti-social or subversive activities. No student shall be a member of any organization or association not concerned with academics, without prior written permission of the Principal.

O No celebrations of festivals, birthdays or similar events are permitted among students during college hours or in the campus or college bus.

O **No outside food and non-vegetarian food is permitted.** Students are not to consume any drinks or eatables inside the classroom or in any common area of the college campus. Students are to take food provided by the Management in the lunch hall.

O Foot board travel must also be avoided.

O All two wheeler users should wear helmet.

O Over speed inside the campus is prohibited. Vehicles should be parked at the central parking lot in places earmarked for each vehicle. Parking of vehicles in places other than the central parking lot is totally prohibited.

CODE OF CONDUCT DURING PROGRAMMES/ EVENTS/CELEBRATIONS/FUNCTIONS

O All functions – culturals, events, seminars, meetings, training / classroom sessions etc. demand discipline and students must follow the dress code.

O Discipline must be maintained while attending functions like College Day, Graduation Day, and Sports Day etc.

    i. Maintain absolute silence until the meeting / function is over.

    ii. Be seated before the commencement of the meeting.

    iii. Then the Chief Guest / VIP enters the auditorium, the audience should stand and welcome. They should sit only after the Chief Guests are seated.

iv. Students and audience can leave the auditorium only after the Chief Guest / VIP leaves the auditorium.

v. Only the official/authorized photographer is permitted.

O Under the Government's Educational Rules, the Principal has full power to inflict punishment on errant and defaulting students for lack of attendance, loss of term certificates, etc. The punishment could be Fine, Suspension, Expulsion, etc. This is in order to maintain discipline and punctuality.

RAGGING

Ragging in any form is totally banned and is punishable as per the Government Order (refer page no.08). If any student is found to be indulging in any sort of ragging or harassment to juniors or other fellow students, inside or outside the campus, bus, hostel, he/she will be dismissed immediately from the college, and criminal action will be taken against them as per the rules.

ACADEMIC STANDARDS

O   Students are expected to read notices/circulars displayed on the College/ Department notice boards. Ignorance of not reading any notice/circular thus displayed shall not be accepted as an excuse failing to comply with the directions contained in it.

O   Students should adhere to the safety regulations in workshops, laboratories and during industrial visits.

O   At least one Industrial Visit will be arranged for a semester, during which the students should be in proper dress code with ID card.

O   All record books, observation notebooks, class work notebooks for laboratory/theory classes should be written by the students in their own handwriting.

O   Students have to take without fail all the necessary items such as hall ticket, admit card, pen, pencil, calculator, scale, rubber, etc., to the test / examination hall.

O   Printed progress reports will be issued to every student indicating his/her percentage of attendance and marks secured in the tests and University examinations. The student must obtain the signature of his / her father or mother and return it to the Class Advisor in a week's time. If the progress report is lost, replacement of it will have to be made by paying appropriate administrative charges as decided by the college.

O   One representative for boys & one representative for girls will be selected by the HoDs to represent the academic / administrative and mess related issues. These representatives will attend meeting organized by the Principal without fail.

O   Girls & Boys will be seated separately during classes or during functions in the auditorium / Open Air Auditorium.

O   If the staff has been unable to take a class or come to the class (due to unavoidable circumstances) the class representative will inform the HoD concerned who will take further action.

- Students will be responsible for all equipment entrusted to them laboratory. Students should not cause any damage to any property, equipment, instruments, tools etc., of the college. An amount in the form of breakage towards General maintenance, is payable by each Student at the end of the Academic Year, prior to Examinations. In case of any damage, the actual cost will be recovered from the student along with a fine.

- Class cum Mess representatives meeting with the Principal will be held once in a semester.

- Representation of complaints and grievances may be made individually to the principal through the Head of the Department.

FEES

All fees due to college are to be paid within the due dates. No extension of time shall be granted. In case of failure, the name of the student concerned will be struck off from the rolls.

LEAVE/ON DUTY/PERMISSION RULES / LEAVE RULES

- Applications for leave shall be addressed to the Principal and submitted to the HoD. (Sample attached on page no.93).

- In case of sickness or injury, intimation is to be given to the HoD over telephone or e-mail or letter followed by a formal leave letter with an authorized Medical Certificate before the student attend the classes after availing leave.

- Any unauthorized absence will attract punishment.

  i) Absence without leave or permission for any part of a working day shall be considered as absence for the whole day.

  ii) Late comers in the morning will not be allowed unless prior permission or suitable intimation is given to the HoD concerned.

- On Duty will be recommended / initiated by the controlling officer and will be granted by the respective HoD of the department concerned depending on the genuineness of the participation in cultural / paper presentation / inter-collegiate competitions etc., through the Principal. No On Duty will be granted for practice.

- Students representing the college in co- curricular or extra-curricular activities should apply to the Principal for "ON DUTY" in a prescribed format with the recommendation of the Faculty in charge three days in advance. Only two days On Duty per semester will be permitted as per the rules.

- Students will not be permitted to go out of the college from 9.00 a.m. to 3.40 p.m. If a student wants to go out of the college between these times due to unavoidable circumstances he / she should obtain a permission letter from the HoD and hand it over to the security office after getting approval from Principal. Only then he / she will be permitted to go out after making an entry in the students permission register.

ATTENDANCE

- Students shall be regular and punctual in their attendance and every student is expected to put in 100% attendance in both theory and practical classes. Due credit for attendance will be given in the internal assessment mark.

- **Students must be present for all tests & events conducted by the college.** Dates of Unit Tests/Model Exams will be intimated by the respective HoDs and will be available in the College website.

- Students must secure not less than 85% of overall attendance in a semester. However, a candidate who secures attendance between 75% to 85% only in the current semester due to medical reasons hospitalization/ specific illness or due to participation in College/University/State/ National/ International level sports/Cultural events with prior permission of the Principal, shall be given exemption from the prescribed attendance requirement and he/she shall be permitted to appear for the current semester examination.

- **It will be considered as gross indiscipline, if the students absent themselves on the first and the last working day of each semester**

- Attendance shall be marked during all the class hours and during practical classes every day.

OFFICIAL APPROVALS FROM THE PRINCIPAL

In order to get a certificate from the Principal, the following procedure has to be followed:

○ A requisition letter must be written with a recommendation from the Class Advisor and the HoD.

○ It should be handed over to the Principal's office placed in the Principal's office.

○ The office requires at least two days to prepare and dispatch the necessary certificates

All routine requirements and requests must be addressed to the Principal neatly written and given to the Administrative Office through the HoD for processing. They need not meet the Principal for this purpose. *A letterbox is provided in the office for this purpose.*

TIME SCHEDULE TO MEET THE PRINCIPAL		
Parents	:	**9.00 a.m. - 10.00 a.m. (except Mondays)**
Visitors, Suppliers & Students	:	**3.00 p.m. -4.00 p.m. (except Tuesdays)**

GUIDELINES FOR ANNA UNIVERSITY THEORY EXAMINATIONS

A. INSTRUCTIONS TO CANDIDATES

1. Proper dress code as specified by the college must be followed. Strict silence should be maintained in the examination hall. Students are prohibited from loitering in the verandah or near the examination hall.

2. *Students are permitted to write the University Examinations only with the authorized Hall tickets. If the Hall ticket is lost, the student should write a requisition letter to the Chief Superintendent / Principal for the issue of duplicate Hall ticket. A fee of Rs 100/- has to be paid. Once the duplicate Hall ticket is issued, the original Hall ticket is invalid. Duplicate Hall Ticket will be issued only one time in the semester.*

3. The seating arrangements for the examination of the day will be displayed on the examination notice board near the college main entrance.

4. Candidates are expected to be in the examination hall at 9.45 am for the morning session and at 1.45 pm for the afternoon session.

5. Candidates should keep their bags only in the designated places notified by the examination cell department.

6. **PROGRAMMABLE CALCULATORS, CELL PHONES AND PAPERS ARE NOT ALLOWED INSIDE THE EXAMINATION HALL.**

7. Candidates should produce the hall ticket and college I.D card to the hall superintendent at the entrance of the examination hall and should be seated according to the register number. No candidate is permitted to alter the seating arrangement without the concurrence of the Chief Superintendent of the examination.

8 The answer book will be supplied to the candidate once the candidate occupies the allotted seat and no additional answer sheet will be supplied thereafter.

9. The candidate is expected to take his / her seat atleast 10 minutes before the commencement of the examination and is not permitted to leave the seat till the completion of prescribed timing.

10. In case of any unavoidable circumstances, candidates shall be permitted to enter the examination hall up to 30 minutes from the commencement of the examination. No candidates shall be permitted to leave the examination hall earlier than 45 minutes from the commencement of the examination.

11. The question paper will be distributed to the candidate only after the candidate resumes his seat.

12. Candidates are expected to bring their own writing tools including scientific calculator and will not be allowed to borrow from others in the examination hall.

13. Candidates are not allowed to bring books of any kind to the examination hall.

14. Candidates found in possession of answer books of any other candidate or any book or portion of book or manuscript paper of any description or communicating or copying from other candidate or communicating with any person inside or outside the examination hall will be treated under malpractice, and will be handed over to the appropriate authorities.

15. Clarks Mathematical Tables, Physical Tables and other Tables, if mentioned in the question paper, will be supplied by the Hall Superintendent to the candidates on request.

16. No separate sheet will be provided for the rough work. All rough work shall be done at the sheet provided at the end of the answer booklet.

17. Candidates are forbidden to ask any questions relating to the question paper, regarding the explanation or correction or typographical error to the Hall Superintendent or fellow students.

18. Before surrendering the answer book, the candidates must verify the register number entered in the title page of the answer book and shaded, number of pages used, the college seal and signature of the Hall Superintendent.

19. In order to hand over the answer book, the candidate should stand up until the Hall Superintendent collects the answer book from the candidate.

20. After handing over the answer book, the candidates should leave the examination hall immediately and must not be found loitering around the examination hall.

B. SYSTEM OF EXAMINATION AS PER ANNA UNIVERSITY GUIDELINES

1. Performance in each course of study shall be evaluated based on

    (i) Continuous internal assessment through the semester and

    (ii) An University examination at the end of the semester.

2. Each course, both theory and practical and project work shall be evaluated for a maximum of 100 marks.

The project work shall be evaluated for a maximum of 200 marks.

    i. For all theory and practical courses other than project work, the continuous internal assessment will carry 20 marks while the University examination will carry 80 marks.

    ii. For project work, the continuous internal assessment will carry 40 marks while the University examination will carry 160 marks.

3. The University examination (theory and practical) of 3 hours duration shall ordinarily be conducted between October and December during the odd semesters and between March and May during the even semesters.

4. The University examination for project work shall comprise of evaluation of the final report submitted by the project group (of not exceeding 4 students) by an external examiner followed by a viva-voice examination conducted separately for each student by a committee consisting of the external examiner, the guide of the project group and an internal examiner.

5. For the University examination in both theory and practical courses, including project work, the internal and external examiners shall be appointed by the University.

C. PROCEDURE FOR AWARDING MARKS FOR INTERNAL ASSESSMENT

For all theory and practical courses the continuous Internal assessments shall be for a maximum of 20 marks (consisting of 15 marks for tests / experiments and 5 marks for attendance) and for project work the continuous ssessment shall be for a maximum of 40 marks (consisting 35 marks for project assessment and 5 marks for attendance). The above continuous assessment shall be awarded as per the procedure given below:

Sessional marks entirely depend on three tests and attendance as per Anna University guidelines. Therefore students are advised to put in cent percent attendance and attempt all the tests.

C1. Tests / Experiment / Project Assessment

The 15 marks for theory and practical courses (35 marks for Project work) shall be awarded as given below.

i. **Theory courses:** Three tests each carrying 100 marks shall be conducted during the semester by the Department / College concerned. The total marks obtained in all tests shall be proportionately reduced to 20 marks and rounded to the nearest integer (This also implies equal weightage to all the three tests).

ii. **Practical courses:** Every practical exercise / experiment shall be evaluated based on conduct of exercise / experiment and records maintained. There shall be at least one mid – semester test. The criteria for arriving at the internal assessment marks (20 marks) shall be decided based on the recommendation of the class committee and shall be announced at the beginning of every semester by the Principal.

iii. **Project Work:** The Principal shall constitute a review committee for each branch of study. There shall be three assessments (each 100 marks) during the semester by a review committee. The student shall make presentation on the progress made by him / her before the committee. The total marks obtained in the three assessments shall be proportionately reduced and rounded to the nearest integer. (This also implies equal weightage to all the three assessments).

D. FINAL YEAR PROJECT WORK

1. Time allotment : 2 days / week for final semester project. 3 hour / week for all other projects.

2. In-house project is recommended for the project hours and will be guided by internal guide / project coordinator.

3. Selection of final semester project shall be based on the curriculum which the student has undergone during the first seven semesters of his / her degree course.

4. The department will provide the facilities for all in-house projects.

5. The project should be one which is demonstrable to assess the project on an end to end basis.

6. The project titles could be suggested by the students. However every title should be approved by the HoD.

7. Project coordinator will be nominated by the Head of the Department and he / she is responsible for evaluating the progress of project.

8. For compliance of project work, regulations, evaluation / review (presentation / report) please refer to college circular No. CAO /A1/64/ 2005, dated 22.03.05, kept with all HoDs.

9. **Attendance:** The remaining 5 marks for attendance shall be awarded as given below:

THEORY, PRACTICAL COURSES AND PROJECT WORK

76% to 80% of attendance	**-**	**1 mark**
81% to 85% of attendance	**-**	**2 marks**
86% to 90% of attendance	**-**	**3 marks**
91% to 95% of attendance	**-**	**4 marks**
96% to 100% of attendance	**-**	**5 marks**

REQUIREMENTS FOR APPEARING SEMESTER EXAMINATION

A candidate shall normally be permitted to appear for the University Examination of the current semester if he / she satisfies the semester completion requirements (subject to clause 3.1 & 3.2) and

has registered for examination in all courses of that semester. Registration is mandatory for current semester examinations as well as arrears examinations failing which the candidate will not be permitted to move to the higher semester.

E. REQUIREMENTS FOR COMPLETION OF A SEMESTER

A candidate who has fulfilled the following conditions shall be deemed to have satisfied the requirements for completion of a semester.

1   Every student is expected to attend all classes and secure 100% attendance. In case of unavoidable reasons such as medical / participation in sports / personal, the student is expected to attend at least 85% of the classes

2. Therefore, he / she shall secure not less than 85% of overall attendance in that semester taking into account the total number of periods in all courses attended by the candidate as against the total number of periods in all courses offered during that semester.

3. However, a candidate who could secure attendance between 65% and 75% only in the current semester due to medical reasons (hospitalization / accident / specific illness) or due to participation in the College / University / State / National / International level Sports events with prior permission from the Principal shall be given exemption from the prescribed attendance requirement and he / she shall be permitted to appear for the current semester examinations.

4. Candidates who do not complete the semester (as per clause 3.1) will not be permitted to write the University Examination at the end of the semester and will not be permitted to go to next semester. They are required to repeat the incomplete semester in the next academic year.

DURING PRACTICAL EXAMINATION

1. Candidates should follow proper dress code as specified by the college, during practical examinations.

2. Candidates must have obtained a Bonafide Certificate from the HoD well in advance before the commencement of the practical examination.

3. Candidates must see the notice board to know the timetable for the practical examination.

4. Candidates must take the practical examination ONLY in the time slot allotted to the candidate

5. Candidates should bring their stationery. But answer sheets will be issued by the examiners when the candidate enters the laboratory to take-up the practical examination.

6. Candidates should submit the record notebooks when entering the laboratory to take up the examinations and can take back their record notebooks when they leave the laboratory on completion of the practical examination.

7. Candidates should carefully follow the instructions given by the examiners at the time of starting of the examination.

8. Candidates should carefully handle the laboratory equipments during the experiments in the laboratory.

9. 9 Candidates must show the results to the examiners, then switch off the power supply and handover the components/ equipment properly.

10. Strict silence should be maintained in the laboratory during examination.

11. Possession of any kind of material leading to malpractice is to be strictly avoided.

PLACEMENT POLICY

1. If the college facilitates the Training cum Employment Offer at a fee to the student, and the student accepts the same, the college is in no way responsible or liable thereafter for any default by the company.

2. Students who have been recommended by the college for higher education will not be eligible for placement assistance.

3. Students will have the option of attending or not attending any interview process by any company.

4.　If any student expresses his / her willingness to attend the interview process of any company, he / she should complete the process until selected or rejected. He / she should not drop out at the mid way.

5.　After having opted to attend the interview process, if the student remains absent, it will be considered as indiscipline and he / she will not be given any further placement assistance.

6.　The Training or Employment Offer given by the company should be accepted within the time frame stipulated by the company. Otherwise it would be considered that the student has rejected the offer and he / she shall not be eligible for further placement services.

7.　If an offer is accepted by the student he / she shall not be allowed to participate in further interviews as per clause 4 above.

8.　Those students, who are not interested in placement either due to intentions of higher study or due to their own business proposal, should inform the college before the end of the semester.

9.　For any off-campus interview organized by the college, the students should enrol at the placement department before attending the interview.

10. It is the sole responsibility of the students to look for the various notices on the Notice Board regarding the placement activity.

11. Students should maintain the decorum of the college and follow the standard code of dressing at the time of interview both on – campus and off - campus.

12. If there is any ambiguity in any aspect, the Principal's decision shall be final.

TRANSPORT FACILITIES

The college is located well within the operational jurisdiction of Metropolitan Transport Corporation, Chennai. It is located within 6 kilometers from TIDEL Park and Thiruvanmiyur – MRTS railway station. However in order to ensure convenient travel and punctual attendance, college buses are operated in 21 routes covering city and suburbs of Chennai for conveyance of students and staff members of the college.

TRANSPORT RULES AND REGULATIONS

1. The bus routes in each academic year shall be displayed on the Transport Department Notice Board. The routes are subject to alteration, if needed due to operational contingencies.

2. The Transport facilities are optional for students and the charges are fixed irrespective of the bus routes used. The annual bus fee is subject to change and the decision of the college management is final in this regard.

3. Students requiring bus facility should submit appropriate request in the prescribed format along with DD for annual bus fee in favour of Misrimal Navajee Munoth Jain Engineering College and one stamp / passport size color photo to the Manager - Transport, at least a week before the commencement of each academic year.

4. Allotment of bus routes to students will be made on first come first served basis only.

5. Students and staff must possess a valid bus pass while travelling in the college bus. Failure to do so will lead to stringent action.

6. Students and staff members should be present at the boarding point 10 minutes before the arrival time of the bus.

7. Students should line up in a queue and board the bus when there are a group of students at any boarding point.

8. Students should sit in the seats allotted to them as soon as they board the bus, ie. girl students in the front row and boy students in the rear row seats.

9. Students should not travel as standees.

10. Students should not travel on the Foot Board. They should not misbehave in bus.

11. Students should produce the Bus Pass for verification whenever any staff of transport department or faculty demands.

12. Students must observe silence while travelling in the bus.

13. Students should not cause inconvenience of any kind to other students, staff, or driver.

14. Severe action will be taken against students found misbehaving inside the college bus.

15. Eatables are strictly prohibited inside the college bus.

16. Students should not board or alight the bus at points other than the scheduled boarding or alighting points given in the bus pass.

17. Students should not board or alight from the bus while it is in motion.

18. Students should observe all traffic rules while travelling in the college bus.

19. Once the annual bus fee is paid and the bus pass is issued the same will not be refunded under any circumstances.

20. Change of routes by students and staff members is strictly not permitted. However, the same can be permitted under special and unavoidable circumstances with prior approval of the Principal.

21. Due to unavoidable circumstances, the college bus does not arrive at any boarding point, it is the responsibility of the students / staff to make their own arrangement to reach the college.

22. If there is any breakdown of the bus while travelling, the students and staff should make their own arrangements to reach the college.

23. If the bus pass is lost, the students have to apply for a duplicate bus pass along with a fee of Rs 100/- to Manager – Transport.

24. Lost and found articles must be handed over to the Manager - Transport or Security Officer.

Dr. C. L. METHA CENTRAL LIBRARY

Dr. C.L. Metha Central Library has an exhaustive collection f books and journals in bothprint and electronic format. To satisfy one of the laws of Library Science, "Library is a Growing Organism", the library collection is augmented regularly on a cntinuous basis. Currently the library is equipped witth 59428 volumes of books on 13559 titles comprises of Engineering, Science, Technology, Management and Humanities disciplines. The Library subscribes to Elsevier – Science Direct (Engineering + Computter Science) packages for our library which covers 275 International Journals which were indexed with leading indexing and Abstracting Databases like Scopus and Web of Science. Also tthe leading Indexing and Abstracting Databases like Scopus and Web of Science. Also ttthe library subscribes to 68 National Journals in Print published by reputed Institutions across library subscribes to 68 National Journals in Print published by reputed Institutions across the Nation. The Library has access to 41500 Video Lectures comprises oof 1006 Video Coursea dn 16430 Web Lectures comprises of 433 Web Courses offered by National Programme on Technology Enhanced Learning (NPTEL). Apart from that the Library has access to e-resources from National Digital Library (NDL) and Developing Library Network (DELNET). The Institution is member of various reputed libraries and eminent Societies like Institution of Engineers (India), Institution of Electronics and Telecommunication Engineers, Structural Engineering Research Centre (SERC), Indian Concrete Society, Madras Management Association,British Council of India, etc. The library has a separate stock of more than 6000 volumes of books under book bank category Society, Madras Management Association, British Council of India, etc., The library has a separate stock of more than 6000 volumes of books under book bank category which covers all disciplines of Engineering and Technology offered by the Institution

LIBRARY TIMINGS:
Monday to Saturday - 8.35 a.m. to 6.00 p.m.

45

FACILITIES PROVIDED

1. Reference

2. Xerox

3. Internet & Email

4. Video

5. CD and CD-ROM

6. Library Networking (MALIBNET & DELNET)

7. Book Bank (SC & ST)

8. Book Bank (Economically weaker section)

INSTITUTIONAL MEMBERSHIP

S.NO.	NAME OF THE INSTITUTION
1.	British Council Library
2.	Computer Society of India
3.	Anna University Library
4.	DELNET
5.	Structural Engineering Research Centre
6.	Institution of Electronics and Telecommunication Engineers (IETE)
7.	National Programme on Technology Enhanced Learning (NPTEL)
8.	National Digital Library

AUTOMATION OF LIBRARY

The library is fully computerized with a provision for renewal or reservation of resource materials through internet. This will facilitate to speed up the circulation process, including reservation of books and to help the members to search for information materials expeditiously.

5. IMPORTANT RULES OF THE LIBRARY

1. Books can be borrowed only against smart cards. The members eligible to take books are as follows:

    Teaching staff - 8 Books   Non teaching staff - 2 Books

    UG student   - 4 Books   PG student   - 7 Books

2. Members are responsible for all the books borrowed on their smart cards.

3. Loan period is 14 days for students and 90 days for staff.

4. Reference books will be issued to all the members for one day only. It should be returned the very next day by 10.20 a.m.

5. Back dated periodicals will be issued only to teaching staff for a period of 14 days.

6. For the belated return of the books, the following rates of overdue charges will be levied from both students and staff.

    ☺ 50 Paise per day per book / journal up to 7 days.

    ☺ Rs 1 /- per day per book / journal from 8_{th} day to 60_{th} day @ Rs 5 /- per day per book / journal from 61_{st} day

    ☺ Rs 5 /- per day per book / journal for overnight issue of reference books.

7. Members, before leaving the counter, must make sure if the books which they intend to borrow are in good condition and the damage noticed should be immediately reported to the Librarian, failing which the member to whom the book was issued will be held accountable for the damage. If the issued book is lost, then that shall be reported immediately to the library and it shall be replaced by another good copy. Otherwise, twice the cost of the book plus overdue charges, if any, will be recovered.

8. Members are accountable for any damage done to library materials.

9. Strict silence shall be observed in the library.

10. Users should keep the personal belongings and other books, papers, files, bags, etc. outside the library in the space provided and they should be taken back while leaving the library.

CAMPUS WIDE NETWORKING AND MAINTENANCE DIVISION (CNM)

INTERNET CONNECTIVITY

The Campus is networked with more than 800 computers and Internet is provided to more than 500 computers with the bandwidth of 50MBPS - leased line from Airtel telecom.

An exclusive Common Computer Centre with 30 computers has been set up for students and staff to access.

IDENTITY CARDS

The College provides identity cards to staff and students that can be accessed to the administrative software of our college.

Note: Replacement of identity card will be made on Payment of Rs. 200/- per card.

Website:

The updated information can be accessed through the URL http://www. mnmjec.ac.in Mail solution is provided to all our staff members in our domain.

MEMORANDUM OF UNDERSTANDING

Misrimal Navajee Munoth Jain Engineering College signed a Memorandum of Understanding with Apollo Foundation under a comprehensive programme SHINE, a "Student Health Initiative" on 5th of June 2015. The college collaborated with Apollo Foundation to provide a comprehensive health package to the staff and students of the institution. This programme aims at inculcating habits of discipline, focus and moderation that will lead to a life time of good health among students of educational institutions. This programme shall deliver services related to health screening, health education and training, administration of first aid room and accident insurance

coverage to the students of the institution at a nominal rate and free of cost to staff members and certain under privileged students who are economically backward.

The following services are rendered by Apollo Foundation under the SHINE programme.

To set up first aid room in the institution. A trained nurse will be available to provide services.

To provide ambulance services, whenever necessary.

The SHINE services will be provided during the working hours of the institution.

Apollo shall provide SHINE help line numbers for Emergency calls and for appointment coordination for appointments at Apollo institution.

Health screening will be conducted once in every academic year.

Information literature in Tamil and English will be distributed to the students on health issues and talks on health issues and training programme will be conducted.

The staff members will be given training on basic first aid skills and will be certified after completion of the training.

Health records will be maintained. The records will be returned to the members concerned on expiry of the MOU.

SHINE card holders will be given 15% to 20% discount on health check up, out-patient investigation, on purchase of medicines, room rent and on X-ray.

The SHINE members will be entitled to accident insurance coverage of Rs. 1,00,000/- specifically for in-patient hospitalization due to accidents at any Apollo hospital in Chennai, and Rs.1, 00,000/- in case of loss of life.

OTHER FACILITIES

1. TEMPLE

There is a Lord Ganesh Temple on the college premises named AMIRTA KALASA VINAYAGAR TEMPLE where Poojas are done daily.

2. DEPARTMENT OF PHYSICAL EDUCATION

We have well maintained playgrounds catering to International Standards for track and field events. Basketball, Volleyball, Ball Badminton and Kabadi have two courts each, one for men & another exclusively for women. We have Cricket, Football & Hockey courts of International standards. In addition to outdoor courts, we are well equipped with flood light arrangement for Carom, Table Tennis, Shuttle for both men and women. The department is ably assisted by a Sr. Asst. Physical Instructor. We encourage both men & women to practice and participate in all games & sports activities. Both boys and girls take keen interest in going for camps. We represented our college in HOSUR 2005 (TIES) and Dharmapuri 2008 (TIES). We encourage students in National Sports Organization (N.S.O) to go for camps in gymnastics, yoga, judo, boxing and power lifting facilitated by us. The department has a well-equipped Gymnasium with modern equipments. TIES 2007 was held from Feb-11th - 24th and it was hosted by Misrimal Navajee Munoth Jain Engineering College.

3. DEPARTMENT OF RESEARCH & DEVELOPMENT

The Department of Research and Development provides the opportunity for the students and faculty to incorporate the emerging trends in Research and Development Activities with respect to their discipline. All the departments have well experienced enriched, expert coordinators to organize the Research and Development Activities. The responsibilities and activities include:

1. Developing the thrust in research capacity and capability.

2. Expansion in research partnerships and Universities and industries.

3. Thrusting research interests to external organizations, including those in the academic and commercial sectors.

4. Coordinating in arranging Webinar & Technical guest lecture.

5. Coordinate in organizing conference / seminar / workshop etc.

6. Directing the departments in submitting of funded project proposal.

7. Managing the professional bodies.

8. Synchronizing the industrial consultancy works.

After the college hours, (from 3-20 p.m. - 5.00p.m.) students are being trained on circuit designing and hardware. Hands-on-practice is provided. Students are motivated to present a paper in National and International Conferences. They are also motivated to participate in hardware project competitions.

4. STUDENT COUNSELLING

Every student is attached to a faculty member who will act as the student counsellor for guiding & directing him / her in academic and personal development to obtain academic excellence with professional competence and sound character. Apart from this, we have a counsellor for the benefit of students and staff and also a counsellor from Apollo Shine.

5. TECHNICAL ASSOCIATION

1. ISTE & INTERNATIONAL STUDENTS CHAPTER

ISTE (Indian Society for Technical Education) Student Chapter, dedicated for the promotion of Quality and Standards in Technical Education has been opened in the college for the benefit of students and staff.

2. INSTITUTE OF ELECTRICAL AND ELECTRONICS ENGINEERING - IEEE (STUDENT BRANCH)

IEEE Student Branch was established during 1999-2000 for the benefit of our students and staff. Every year deserving students from each branch will be enrolled as members of IEEE Students Branch on payment of the fee for the students by the college. Prof. T.S. Rajkumar, Associate Professor (ECE) is the Student Counsellor.

32 Magazines are received under the above scheme

1. SAE INDIA COLLEGIATE CLUB

"Society of Automotive Engineers India Collegiate Club" has been functioning effectively in the college. About 70 students have enrolled themselves as members. This club provides a platform for both students and staff to update their knowledge in the field of Automobile & Aerospace Engineering.

2. IIPE STUDENT CHAPTER

"Indian Institute of Production Engineers Students Chapter" has been actively involving in imparting knowledge in various latest trends in manufacturing processes. About 40 students have enrolled as members of this chapter.

3. COMPUTER SOCIETY OF INDIA (CSI)

Computer Society of India has been actively functioning in the college since 1998. Every year three faculty members are given membership which enables them to apply for assistance to attend International Conferences and also to publish articles in CSI Communications and Transactions.

4. ICI STUDENT CHAPTER

Indian Concrete Institute has been functioning effectively in the college. About 100 students have enrolled themselves as members. This club caters to the needs of the students involved in Concrete.

5. IETE STUDENT CHAPTER

The Institution of Electronics and Telecommunication Engineers has been actively involving in imparting knowledge in the field of Electronics and Communication. Around 250 students have enrolled themselves as members.

To broaden the spectrum of knowledge of the students and for providing an insight into the practical aspects of the theory taught in the class, the following associations are functioning in the college.

1. Mechanical Engineering Association

2. Electrical & Electronics Engineering Association

3. Electronics & Communication Engineering Association

4. Computer Science & Engineering Association

5. Information Technology Association

6. Civil Engineering Association

One of the major objectives of such associations is to invite eminent personalities to speak on emerging trends in technology which would expose the students to the latest information.

6. PARENT – TEACHERS' ASSOCIATION

This association functions with the objective of ensuring a better interaction and co-ordination among the parents, teachers and the management in solving the problems, for betterment of the college.

Several issues brought out during the meetings have been resolved to the satisfaction of stake holders. The PTA meeting is held once in each semester.

7. ALUMNI ASSOCIATION

The college has an Alumni Association, which involves the passed out students to maintain good fellowship amongst themselves and good relationship with the Alma Mater, for the development of career prospects of the students. This association further facilitates better Institution – Industry relationship for the benefit of the students and college.

8. PLACEMENT & TRAINING

This is a very active division under the department of Management & Placement Services. The focus is to coordinate in – campus and off - campus interviews for students' placement by developing their soft skills.

9. CULTURAL CLUB

The Rapture Cultural Club consists of students of all branches and years. This club caters to the talents of the students & interests in cultural activities like adzap, adaptune, solo dance, group dance, light music etc. Similarly cultural festivals organized by other institutions are welcomed and students are sent for the same.

Provisions are made for students to participate in cultural activities in order to improve and develop their personality. The

college organizes cultural festivals on a State / National level to encourage students to exhibit their talents, shed their stage fear and ensure a good placement.

10. MUSIC CLUB

This club aims at developing the talents of students in music, orchestra, drama and other cultural contests.

11. PHOTO CLUB

The Photo Club is an exclusive club for students and staff who are interested in the various aspects of photography and related technologies like Photoshop etc. The club organizes workshops, seminars, exhibitions and competitions every year for the members of the club as well as other interested participants.

SOCIAL & COMMUNITY SERVICE ACTIVITIES

12. ROTARACT CLUB

The Rotaract Club of Misrimal Navajee Munoth Jain Engineering College is sponsored by Rotary Club of Adyar. Abiding by the theme "Serve to Achieve", the Rotaractors of MNMJEC conducts various activities to serve the needs of the people. The Signature activities are:

- ❖ Sangamam - a platform to exhibit talents of Government school children.
- ❖ Vazhikaati - a cancer guidance session
- ❖ Kalvi - a tutoring programme for children at an orphanage.
- ❖ Dark is Divine-an anti-racism programme
- ❖ Polio immunization programme
- ❖ Dental and General Medical Camp
- ❖ Blood Donation Camp

13. NSS & YRC– NATIONAL SERVICE SCHEME & YOUTH RED CROSS

A unit of NSS and YRC functions in the college with a view to channelize the abundant bubbling energies of the students and to utilize them for the welfare of the society and the Nation.

OBJECTIVES

- To work among the people.
- To engage in creative and constructive social activities.
- To enhance one's knowledge of the self and community through consultation with reality.
- To put one's education in practical use in mitigating some of the social problems.
- To gain skills in the exercise of democratic leadership.
- To gain skills in programme development to enable one to get self employed.
- To improve the overall personality.

14. TECHNICAL CLUBS

DEPARTMENT OF ECE

- ➢ Faculty Innovative Club
- ➢ Android Club
- ➢ Electronic Club
- ➢ Roboticx Club
- ➢ Makers Club
- ➢ Debate Club

DEPARTMENT OF CSE

- ➢ iClub
- ➢ IGNIS Club
- ➢ BLUE LOGIC Club

DEPARTMENT OF IT

➢ Web Technology Club

➢ Network Security Club

➢ Open source Club

➢ Big Data Club

➢ IOT Club (Internet Of Things)

➢ ACM Chapter

DEPARTMENT OF MBA

➢ Finance Club

➢ HR Club

➢ Readers Club

➢ ED Club

➢ Marketing Club

DEPARTMENT OF EEE

➢ Energy Club

DEPARTMENT OF MECHANICAL

➢ Automotive Club

➢ ISHRAE Club

➢ NDT Club

➢ SYNERGY Club

➢ ENERGY Club

➢ SAE Club

➢ RENAISANCE Club

15. DEPARTMENT OF ENGLISH

LITERARY CLUB

The aim of the Literary and Debating Society is to bring out the students' insights and talents encouraging the young minds to participate actively in Mini Project, News Today, Thought for the Day and General Quiz.

16. CAFETERIA

There is a cafeteria where tea, coffee, snacks, tiffin etc., are available at a concessional rate in the college campus. Periodic checks are made to see that the quality of food items is maintained. A committee consisting of staff members conduct surprise check on the canteen facilities.

17. LUNCH

Lunch is provided for all the students at concessional rates on all working days, from the first working day to the last working day of the semester. Students are advised to take lunch only during the time allotted to them. They are advised to wear their identity card whenever they go to the lunch hall. Students are advised to behave politely and decently inside the lunch hall and not to waste food. Jain food is also served in a separate hall. Outside food is not permitted inside the campus under any circumstances.

During practical examinations, lunch will be provided if the students make request to the HODs of the departments for arranging lunch. Otherwise lunch will not be arranged during practical examinations.

18. HOSTEL

Hostel for Men:

The Misrimal Navajee Munoth Jain Engineering College boys' hostel is located on the college campus. Every student is provided with a chair, table, cot, coat stand and other required facilities. Two residential wardens will stay with the students to take care of them. Jain and Non Jain food is being served to the students. Play ground is available for outdoor games in front of the hostel.

Hostel for Women:

Accommodation for the Misrimal Navajee Munoth Jain Engineering College girls is provided in the D.B. Jain women's hostel located on the D.B. Jain College Campus. Two lady wardens will take care of the students in the hostel.

The following other facilities are also provided to the hostel students.

1. Colour TV. 2. Daily newspapers 3. Water cooler. 4. Solar water heaters and geysers 4.R.O (water treatment) plant. 5. Indoor games. 6. Outdoor games. 7. Telephone with STD facility. 8. Internet facility

PROCEDURE FOR ADMISSION

Those who were inmates previous year should apply a fresh. The chief warden will scrutinize and admit the students. None can claim it as a matter of right. His / her decision is final. The parents and their wards should give an undertaking that their wards will strictly adhere to the rules and regulations of the Hostel. In case of any misbehaviour, their wards will be withdrawn from the hostel, forfeiting the fees. The Management's decision is final in admitting students and allocating rooms. The applicant should never enforce his / her likes and dislikes in choice of room or in matters related to mess. The applicant should

pay the hostel fees in full at the time of admittance. The fees are non - refundable under any circumstance. Other conditions of the Hostel are explained in detail in the prospectus regarding guests, leave, mess rules and timings, TV timings etc...

ADDITIONAL RULES FOR GIRLS

1. They will be permitted to go out only with the prior permission of the warden.

2. Only parents will be allowed to visit their wards between 3 p.m. & 6 p.m. on holidays and on other days between 5 p.m. & 6 p.m.

3. The wards are permitted to visit only the person's house, authorized by the parents once in a month. Roll call will be at 6.30 p.m. by the warden and one who fails to be present at that time should give explanation and if the explanation is not satisfactory, the warden will take further action.

4. All other conditions are mentioned in the prospectus of the hostel at the time of admittance.

19. SCHOLARSHIPS / AWARDS / SHIELDS

Students can avail the following scholarship facilities: BC / SC / ST scholarship offered by Government of India and Government of Tamilnadu provided they put in 90 % of attendance.

LIST OF HOLIDAYS 2019 - 2020

2019

June	05	Wednesday	Ramzan
July	15	Monday	Chaturmasya Begins
August	12	Monday	Bakrid
August	15	Thursday	Independence day & Rakshabandhan
August	23	Friday	Krishna Jayanthi
August	26	Monday	Paryushan Parva Begins
September	02	Monday	Vinayakar Chathurthi
September	03	Tuesday	Paryushan Parva Ends
September	10	Tuesday	Muharram
October	02	Wednesday	Gandhi Jayanthi
October	07	Monday	Ayutha Pooja
October	08	Tuesday	Vijaya Dasami
October	27	Sunday	Deepavali
November	10	Sunday	Milad-Un-Nabi
November	11	Monday	Chaturmasya Ends
December	25	Wednesday	Christmas

2020

January	01	Wednesday	New Year
January	14	Tuesday	Bogi
January	15	Wednesday	Pongal
January	16	Thursday	Thiruvalluvar Day
January	17	Friday	Uzhavar Thirunal
January	26	Sunday	Republic Day
April	06	Monday	Mahaveer Jayanthi
April	14	Tuesday	Tamil New Year/Dr.Ambedkar's Birthday
May	01	Friday	May day

JUNE 2019		
DATE	**DAY**	**SCHEDULE**
16	Sun	
17	Mon	
18	Tue	
19	Wed	
20	Thu	
21	Fri	
22	Sat	
23	Sun	
24	Mon	College Reopens for II, III, IV year B.E. / B.Tech / MBA / ME
25	Tue	
26	Wed	
27	Thu	
28	Fri	
29	Sat	
30	Sun	

JULY 2019		
DATE	**DAY**	**SCHEDULE**
1	Mon	
2	Tue	WorkShop – Civil Guest Lecture- BE III Year - EEE
3	Wed	
4	Thu	FDP – ME Structural Engineering- Civil
5	Fri	
6	Sat	
7	Sun	
8	Mon	Guest Lecture- BE II Year - Civil
9	Tue	Industrial Visit – BE III Year - Civil
10	Wed	ECE Association Inauguration
11	Thu	Guest Lecture- BE III Year - Civil
12	Fri	i-Club Seminar- III Year CSE Guest Lecture- BE IV Year - EEE
13	Sat	Industrial Visit – ME I & II Year - Civil
14	Sun	
15	Mon	Chaturmasya Begins

JULY 2019		
DATE	**DAY**	**SCHEDULE**
16	Tue	Special Lecture – IV Year - IT
17	Wed	Guest Lecture- BE IV Year – Civil Web Technology Activities- IT Spcial Lecture on Anroid Club
18	Thu	Department Association Inauguration/SAE Club Inauguration – Mechanical ACM Special Lecture – II Year IT Alumni Interaction – II MBA
19	Fri	Guest Lecture for IV Year ECE ACE Inauguration – CSE IEEE Student Branch Activity-EEE Association Inauguration & Symposium - IT
20	Sat	Seminar BE II Year - CSE
21	Sun	
22	Mon	Open Source Club Activities- IT
23	Tue	Guest Lecture- ME I & II Year – Civil Guest Lecture for III year ECE
24	Wed	Industrial Visit for IV Year ECE Energy Club Activity - EEE
25	Thu	Industrial Visit for IV Year ECE Special Lecture – Big Data Source Club – IT Marketing Club Activity - MBA
26	Fri	Industrial Visit for IV Year ECE
27	Sat	
28	Sun	
29	Mon	Special Lecture for Electronix Club
30	Tue	Special Lecture for Robotix Club Industrial Visit – BE IV Year – Mechanical Industrial Visit – BE II Year – EEE Industrial Visit – BE II & IV Year - IT
31	Wed	Special Lecture for Makers Club Industrial Visit – BE IV Year - CSE

TOTAL NUMBER OF WORKING DAYS :

AUGUST 2019		
DATE	**DAY**	**SCHEDULE**
1	Thu	Guest Lecture- BE II Year - Civil
2	Fri	Guest Lecture for II Year ECE Special Lecture - EEE
3	Sat	
4	Sun	
5	Mon	Web Technology Activities- IT
6	Tue	Guest Lecture- BE III Year – Civil Industrial Visit – BE III Year – EEE
7	Wed	Industrial Visit for III Year ECE – A, B & C Open Source Club Activities- IT IGNIS Club Workshop – CSE Network Club Activities – IT
8	Thu	Industrial Visit for III Year ECE – A, B & C
9	Fri	Industrial Visit for III Year ECE – A, B & C Industrial Visit – BE III Year – Mechanical Special Lecture for IV year ECE
10	Sat	
11	Sun	
12	Mon	Bakrid
13	Tue	Special Lecture for III Year ECE Special Lecture – IT EDC – Seminar by Staff – IT
14	Wed	ISTE Activity Guest lecture- BE IV Year – CivilSeminar- IOT Club – IT
15	Thu	Independence Day & Raksha Bandhan

	AUGUST 2019	
DATE	**DAY**	**SCHEDULE**
16	Fri	Special Lecture for IETE Students
17	Sat	Technical Symposium- 'Synchron '2019-EEE Finance Club Activity – MBA Debate Competition for III Year – Dept. of English
18	Sun	
19	Mon	Guest Lecture- BE II Year – Mechanical Blue Logic Club Seminar – BE III Year - CSE
20	Tue	Special Lecture for II Year ECE Guest Lecture- ME I & II Year – Civil IEEE Student Branch Activity Special Lecture - IT
21	Wed	Technical Talk by a ACM Member – IT Android Club - Workshop
22	Thu	Guest Lecture- BE IV Year – Mechanical Industrial Visit – BE IV Year – EEE Android Club - Workshop
23	Fri	Krishna Jayanthi
24	Sat	
25	Sun	
26	Mon	Paryushan Parva Begins
27	Tue	
28	Wed	Seminar – BE II Year - CSE
29	Thu	
30	Fri	FDP- MBA Seminar – BE III Year - CSE
31	Sat	FDP - MBA

SEPTEMBER 2019

DATE	DAY	SCHEDULE
1	Sun	
2	Mon	Vinayakar Chathurthi
3	Tue	Paryushan Parva Ends
4	Wed	Technical Talk by a ACM Member - IT
5	Thu	Open Source Tool Demo -IT Guest Lecture- BE IV Year - CSE
6	Fri	Makers Club – Workshop Energy Club Activity – EEE CALLIDA'20 – National Level Symposium – IT Network Club Activities - IT
7	Sat	Symposium – Civil Debate Competition for II Year–Dept. of English
8	Sun	
9	Mon	
10	Tue	Muharram
11	Wed	Industrial Visit for II ECE
12	Thu	Blue Logic Workshop - CSE
13	Fri	
14	Sat	
15	Sun	

SEPTEMBER 2019		
DATE	**DAY**	**SCHEDULE**
16	Mon	Synergy Club Event
17	Tue	Enterpreneurship Cell – Motivational Talk Seminar – IOT Club – IT Web Technology Club Activities - IT
18	Wed	Special Lecture – EEE Special Lecture - IT
19	Thu	Electronix Club – Workshop Special Lecture – IT Association Inauguration - MBA
20	Fri	Roboticx Club – Workshop Industrial Visit – II & III Year – IT SWIVEL 19 -Mechanical
21	Sat	Symposium – CSE Spell Bee Competition for I year – Dept. of English
22	Sun	
23	Mon	
24	Tue	Special Lecture for IETE Students EDC Cell Event - Mechanical
25	Wed	
26	Thu	Guest Lecture – III Year – CSE HR Club Activity - MBA
27	Fri	Industial Visit- II Year - Mechanical
28	Sat	National Level Technical Symposium
29	Sun	
30	Mon	ED Cell Activity -EEE

TOTAL NUMBER OF WORKING DAYS :

OCTOBER 2019

DATE	DAY	SCHEDULE
1	Tue	
2	Wed	Gandhi Jayanthi
3	Thu	One day Conference – IT EAC - MBA
4	Fri	Industrial Visit – I Year – CSE Special Lecture – IOT Club – IT Special Lecture – ICTAC-IT EAC - MBA
5	Sat	EAC – MBA Industrial Visit – MBA Group Discussion –III Year – Dept. of English
6	Sun	
7	Mon	Ayutha Pooja
8	Tue	Vijaya Dasami
9	Wed	
10	Thu	i-Club Seminar - CSE
11	Fri	Industrial Visit – III Year - CSE
12	Sat	
13	Sun	
14	Mon	
15	Tue	i-Club Guest Lecture - CSE

OCTOBER 2019		
DATE	**DAY**	**SCHEDULE**
16	Wed	
17	Thu	
18	Fri	
19	Sat	Short Story Telling / Poem Recitation for I Years. Dept. of English
20	Sun	
21	Mon	
22	Tue	
23	Wed	
24	Thu	ED Cell Workshop - CSE
25	Fri	
26	Sat	
27	Sun	Deepavali
28	Mon	FDP - Mechanical
29	Tue	FDP - Mechanical
30	Wed	
31	Thu	

TOTAL NUMBER OF WORKING DAYS :

**NOVEMBER 2019**		

DATE	**DAY**	**SCHEDULE**
1	Fri	
2	Sat	Block 'n' Tackle – for I years – Dept. of English
3	Sun	
4	Mon	
5	Tue	
6	Wed	
7	Thu	
8	Fri	
9	Sat	
10	Sun	Milad-Un-Nabi
11	Mon	Chaturmasya Ends
12	Tue	
13	Wed	
14	Thu	
15	Fri	

NOVEMBER 2019		
DATE	**DAY**	**SCHEDULE**
16	Sat	
17	Sun	
18	Mon	
19	Tue	
20	Wed	
21	Thu	
22	Fri	
23	Sat	
24	Sun	
25	Mon	
26	Tue	
27	Wed	
28	Thu	
29	Fri	
30	Sat	

DECEMBER 2019		
DATE	**DAY**	**SCHEDULE**
1	Sun	
2	Mon	
3	Tue	
4	Wed	
5	Thu	
6	Fri	
7	Sat	
8	Sun	
9	Mon	
10	Tue	
11	Wed	
12	Thu	
13	Fri	
14	Sat	
15	Sun	

DECEMBER 2019		
DATE	**DAY**	**SCHEDULE**
16	Mon	
17	Tue	
18	Wed	
19	Thu	
20	Fri	
21	Sat	
22	Sun	
23	Mon	
24	Tue	
25	Wed	Christmas
26	Thu	
27	Fri	
28	Sat	
29	Sun	
30	Mon	
31	Tue	

TOTAL NUMBER OF WORKING DAYS :

JANUARY 2020		
DATE	**DAY**	**SCHEDULE**
1	Wed	New Year
2	Thu	
3	Fri	
4	Sat	
5	Sun	
6	Mon	Guest Lecture- BE IV Year – EEE
7	Tue	Guest Lecture- BE IV Year – Civil Club Inauguration – CSE Special Lecture - IT
8	Wed	Guest Lecture for IV Year ECE Energy Club Activity – EEE Big Data Club Special Lecture - IT
9	Thu	Seminar – III Year CSE
10	Fri	Industrial Visit – BE III Year – Civil Guest Lecture- BE II Year – EEE
11	Sat	
12	Sun	
13	Mon	
14	Tue	Bogi
15	Wed	Pongal

JANUARY 2020

DATE	DAY	SCHEDULE
16	Thu	Thiruvalluvar Day
17	Fri	Uzhavar Thirunal
18	Sat	
19	Sun	
20	Mon	i-Club Seminar – CSE Guest Lecture- BE III Year – EEE
21	Tue	Industrial Visit – BE II Year – Civil SAE Club Activities – Mechanical Mini Project Proposal - IT
22	Wed	Workshop by ACM Member –IT Guest Lecure for III Year ECE
23	Thu	Guest Lecture- BE II Year – Mechanical Industrial Visit – BE IVYear – CSE Industrial Visit – BE II & III Year – IT
24	Fri	Special Lectue for Android Club IEEE Student Branch Activity Mini Project Proposal - IT
25	Sat	
26	Sun	Republic Day
27	Mon	
28	Tue	Webinar related to Project Topics - IT
29	Wed	Industrial Visit for III year ECE – A, B & C Industrial Visit – BE II Year – EEE Mini Project Proposal - IT
30	Thu	Industrial Visit for III year ECE – A, B & C ICI Activity I- Civil
31	Fri	Industrial Visit for III year ECE – A, B & C Alumni Interaction - MBA

TOTAL NUMBER OF WORKING DAYS :

FEBRUARY 2020		
DATE	**DAY**	**SCHEDULE**
1	Sat	
2	Sun	
3	Mon	Guest Lecture – Alumni-CSE IGNIS Club Workshop - CSE
4	Tue	
5	Wed	Guest Lecture- BE II Year - Civil Special Lecture on Simulation Tool - IT
6	Thu	Industrial Visit for II Year ECE Marketing Club Activity - MBA
7	Fri	ED Cell Workshop – CSE EDC Special Lecture - IT
8	Sat	
9	Sun	Seminar – I Year - CSE
10	Mon	Seminar – III Year - CSE
11	Tue	Special Lecture - IT
12	Wed	Guest Lecture for II Year ECE Industrial Visit – ME I & II Year – Civil Guest Lecture – BE III Year - Mechanical
13	Thu	Industrial Visit - MBA
14	Fri	ISTE Activity Industrial Visit – BE III Year – EEE Industrial Visit –II & IVYear – IT
15	Sat	

FEBRUARY 2020		
DATE	**DAY**	**SCHEDULE**
16	Sun	
17	Mon	
18	Tue	Special Lectuer for IV Year ECE Special Lecture – IT Special Lecture - EEE
19	Wed	Guest Lecture on Android - IT Field Trip - IT
20	Thu	Special Lecture for IETE Students Guest Lecture – BE IV Year - Mechanical
21	Fri	Special Lecture for Makers Club Energy Club Activity - EEE
22	Sat	
23	Sun	
24	Mon	Industrial Visit – BE II Year – CSE
25	Tue	Special Lecture for Electronix Club ICI Activity – II - Civil
26	Wed	Seminar on Searching Concepts - IT
27	Thu	Special Lecture for III Year ECE Seminar –II Year – CSE Industrial Visit – BE IV Year – EEE
28	Fri	National Science Day Mini Project Expo Industrial Visit – BE II Year – Mechanical

TOTAL NUMBER OF WORKING DAYS :

MARCH 2020		
DATE	**DAY**	**SCHEDULE**
1	Sat	
2	Mon	
3	Tue	Special Lecture for II Year ECE
4	Wed	Enterpreneurship Awarness Camp Guest Lecture- BE III Year – Civil IEEE Student Branch Activity Special Lecture - IT
5	Thu	Enterpreneurship Awarness Camp Industrial Visit – BE III Year – Mechanical
6	Fri	Enterpreneurship Awarness Camp
7	Sat	ED Club Activity - MBA
8	Sun	International Women's Day
9	Mon	Industrial Visit – III & IV Year – IT
10	Tue	
11	Wed	Roboticx Club - Workshop Industrial Visit – BE III Year – CSE
12	Thu	Guest Lecture- MEI & II Year – Civil Technical Talk by an ACM Member - IT
13	Fri	Android Hackathon Industrial Visit – BE IV Year – Mechanical
14	Sat	
15	Sun	

The road to success and the road to failure are almost exactly the same

-**Colin R. David**

MARCH 2020		
DATE	**DAY**	**SCHEDULE**
16	Mon	Special Lecture - EEE
17	Tue	
18	Wed	Synergy Club Events – Mechanical Special Lecture on Green Computing - IT
19	Thu	Online Course Training - IT
20	Fri	
21	Sat	
22	Sun	
23	Mon	
24	Tue	Guest Lecture – Alumi – CSE ED Cell Activity – EEE
25	Wed	Project Discussion - IT
26	Thu	Project Expo 2020 – Mechanical
27	Fri	
28	Sat	Alumni Interaction - Mechanical
29	Sun	
30	Mon	Blue Logic Club Seminar - CSE
31	Tue	

TOTAL NUMBER OF WORKING DAYS :

APRIL 2020		
DATE	**DAY**	**SCHEDULE**
1	Wed	
2	Thu	Project Expo & Valedictory for Club Events – IT
3	Fri	Conference/ Workshop - Mechanical
4	Sat	
5	Sun	
6	Mon	Mahaveer Jayanthi
7	Tue	
8	Wed	Guest Lecture I Year/Industrial Visit - Mechanical
9	Thu	
10	Fri	
11	Sat	
12	Sun	
13	Mon	
14	Tue	Tamil New year/ Dr. Ambedkar's Birthday
15	Wed	

Little minds are tamed and subdued by misfortune; but great minds rise above it - **Washington Irving**

APRIL 2020		
DATE	**DAY**	**SCHEDULE**
16	Thu	
17	Fri	
18	Sat	
19	Sun	
20	Mon	
21	Tue	
22	Wed	
23	Thu	FDP - Mechanical
24	Fri	FDP - Mechanical
25	Sat	FDP - Mechanical
26	Sun	
27	Mon	
28	Tue	
29	Wed	
30	Thu	

TOTAL NUMBER OF WORKING DAYS :

MAY 2020		
DATE	**DAY**	**SCHEDULE**
1	Fri	May Day
2	Sat	
3	Sun	
4	Mon	
5	Tue	
6	Wed	
7	Thu	
8	Fri	
9	Sat	
10	Sun	
11	Mon	
12	Tue	
13	Wed	
14	Thu	
15	Fri	

Real difficulties can be overcome; it is only the imaginary ones that are unconquerable- **Theodore N. Vail**

MAY 2020		
DATE	**DAY**	**SCHEDULE**
16	Sat	
17	Sun	
18	Mon	
19	Tue	
20	Wed	
21	Thu	
22	Fri	
23	Sat	
24	Sun	
25	Mon	
26	Tue	
27	Wed	
28	Thu	
29	Fri	
30	Sat	
31	Sun	

Motivation is what gets you started. Habit is what keeps you going - **Jim Ryun**

NOTES

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

PERIOD

Day	1	2	3	4	5	6	7	8	9	10
	9.00-9.50	9.50-10.40	10.40-10.55	10.55-11.40	11.40-12.20	12.20-1.00	1.00-1.40	1.40-2.20	2.20-3.00	3.00-3.40
MON										
TUE										
WED										
THU										
FRI										
SAT										

COURSE CODE / NAME **NAME OF THE FACULTY**

1

2

3

4

5

6

7

Day	1	2	3	4	5	6	7	8	9	10
	9.00-9.50	9.50-10.40	10.40-10.55	10.55-11.40	11.40-12.20	12.20-1.00	1.00-1.40	1.40-2.20	2.20-3.00	3.00-3.40
MON										
TUE										
WED										
THU										
FRI										
SAT										

PERIOD

COURSE CODE / NAME   **NAME OF THE FACULTY**

1

2

3

4

5

6

7

IMPORTANT TELEPHONE NUMBERS

SL. NO	NAME	PHONE NUMBER
01.	MISRIMAL NAVAJEE MUNOTH JAIN ENGINEERING COLLEGE	044 - 24960101 044 - 24962270 044 - 24962271
02.	ANNA UNIVERSITY - REGISTRAR	044 - 22352161
03.	ANNA UNIVERSITY - CONTROLLER OF EXAMINATIONS	044 - 22301632

IMPORTANT SERVICE NUMBERS

	INDIAN BANK -DHANRAJ BAID JAIN COLLEGE BRANCH	044 - 24965567
02.	RAILWAYS - ENQUIRY	132
03.	BLOOD BANK	044- 28294870
04,	APOLLO HOSPITAL PERUNGUDI	044 - 24961111
05.	ELECTRICITY BOARD	044 - 24960708
06.	Dr KALAISELVAN. A	9444800388
07.	WOMEN HELPLINE	044 - 2235 0091 / 044- 2235 2312
08	PERSONAL DOCTOR Name:	
09	CLASS ADVISO Name :	
10	HEAD OF THE DEPT Name :	
11	OTHER BANK(S) Name :	

DEPARTMENT PHONE NUMBERS & MAIL ID

CONTACT NO. 044 - 24960101,24962270 / 2496227I

Students can avail the following extension number & mail ID to contact their respective HoD's for offical purpose

SL. NO	DEPARTMENT	EMAIL ID	EXTENSION NUMBERS
01.	PRINCIPAL	principal@mnmjec.ac.in	201
02.	CIVIL ENGINEERING	hod.civil@mnmjec.ac.in	225
03.	MECHANICAL ENGINEERING	hod.mech@mnmjec.ac.in	258
04.	COMPUTER SCIENCE & ENGINEERING	hod.cse@mnmjec.ac.in	259
05.	ELECTRICAL &ELECTRONICS ENGINEERING	hod.eee@mnmjec.ac.in	229
06.	ELECTRONICS & COMMUNICATION ENGINEERING	hod.ece@mnmjec.ac.in	243
07.	INFORMATION TECHNOLOGY	hod.it@mnmjec.ac.in	237
08.	MASTER OF BUSINESS ADMINISTRATION	hod.mba@mnmjec.ac.in	240
09.	ENGLISH	hod.eng@mnmjec.ac.in	212
10.	MATHS	hod.mat@mnmjec.ac.in	218
11.	PHYSICS	hod.phy@mnmjec.ac.in	261
12.	CHEMISTRY	hod.chy@mnmjec.ac.in	257
13.	RESEARCH & DEVELOPMENT	research@mnmjec.ac.in	220
14.	Feedback	feedback@mnmjec.ac.in	

EDITORIAL TEAM

1. Dr. **A. Srinivasan,** Principal – in - charge   - Chief Editor

2. Ms. **Mary Surya Kala** - Asso. Professor & HoD   - Editor

3. Mr. **S. Ramaraju** – Asst. Professor, Dept. of English - Asso. Editor

LEAVE REQUISITION FORM

Name   :

Roll No. / Branch / Section / Year   :

Leave Dates (Applying for)   :

Purpose*   :

Signature of Father / Mother /
    Guardian / Warden / Custodian**   :

(Signature of the Student)

    Recommendations and
    Signature of Class Advisor   :

APPROVED / NOT APPROVED

                                        CA / HoD.

                                        Date

- If medical leave is for more than two days, Medical certiûcate is to be enclosed.
- Father to sign under normal circumstances; Mother (only if mother is the guardian when parents have separated or father is abroad or is deceased); Guardian (if father & mother are deceased or if they are abroad); warden (for hostel resident students'); Custodian (if staying away from parents)

REQUISITION FOR BONAFIDE CERTIFICATE

Name   :

Roll No. / Branch / Section / Year   :

Purpose   :

Date   :

   Student's Signature

Recommendation of HoD.

Date :   Signature :

BONAFIDE CERTIFICATE

This is to certify that Mr. / Ms...

of ....

(Year/Branch) is a bonafide student of Misrimal Navajee Munoth Jain

Engineering College, Chennai 600 097. This certificate is issued for the
following purpose.
- ➢ Practical Training
- ➢ Project Work
- ➢ Seminars / Workshop
- ➢ Study Tour / Travel Concession
- ➢ Competitions

                                 Principal
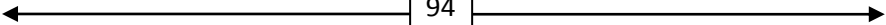
STUDENT RESPONSE FORM

(to be submitted to CA)

Name of the student: _____

Branch: _____ Semester: _____ Year: _____

Emergency contact number: _____

Local residential address: _____

_____

_____ _____ Phone number: _____

Permanent residential address: _____

_____

_____ Phone number: _____

Name of local guardian: _____ Phone Number: _____

Date of birth: _____ Blood group: _____

Allergy if any: _____

      We have read through the academic calendar and are aware of the information given in the calendar. Our ward will abide by the rules and regulations stipulated in the calendar.

Name of the father: _____ Signature: _____

Name of the mother: _____ Signature: _____

Name of the guardian: _____ Signature: _____

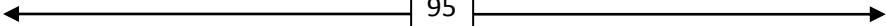Name of the local guardian: _____ Signature: _____

Signature of the student: _____

Place: Date:

    ➢ Mother should sign in the absence of the father

    ➢ Guardian can sign in the absence of both the parents

Name and phone number of contact person in emergency :

_____

ANNEXURE

THIS FORM SHOULD BE SIGNED AS INDICATED BELOW AND RETURNED TO THE CLASS ADVISOR ALONG WITH THE RESPONSE SHEET

CAMPUS DRESS CODE

Every student shall wear a clean and respectful dress.

MALE STUDENTS

➢ Hair should be neatly cut and well groomed.
➢ Shall be clean-shaven.
➢ Shall wear washed / pressed pants with decent shirt neatly tucked with formal shoes. Sleeves should not be folded.
➢ T-Shirts, banians, jeans / pants similar in appearance to jeans and cargo pants are not permitted.
➢ No exhibition of dress designs with ûowers, cartoons, writings on either shirts or pants.
➢ Wearing of earrings is not permitted.

FEMALE STUDENTS

Permitted dress is churidhar with dupatta pinned to the kurta or saree. High slits, short kurtas and single fleet dupatta, sleeveless blouse and leggins are not permitted.

NO MOBILE PHONES:

Mobile phones should not be used inside the classrooms, if found stringent action and fine will be imposed.

I have read the rules and I promise to abide by them.

Father's Signature _____   Student's Signature _____

Mother's Signature _____   Guardian's Signature _____

(if father and mother are deceased)