



**MISRIMAL NAVAJEE MUNOTH JAIN ENGINEERING COLLEGE**  
**Owned and Managed by Tamilnadu Educational and Medical Foundation**  
**A JAIN MINORITY INSTITUTION**  
**All Programmes Approved by AICTE**  
**Recognized by the Government of Tamil Nadu and**  
**Affiliated to Anna University, Chennai**  
**Thoraipakkam, Chennai - 600097.**

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**IQAC – 2025-26**

**Meeting 2 was held on 12.12.2025**

**Date: 12.12.2025**

**Venue: Conference Room**

**Agenda:**

1. Signing of MOU with Quality Circle Forum of India - Chennai Chapter (QCFI)
2. Inauguration of the Institution Innovation Council (IIC)
3. Review and update of Academic Audit
4. Seminar by IQAC in collaboration with Quality Circle Forum of India – Chennai Chapter
5. Formation of Student Chapter in January 2026
6. Initiation of NIRF Participation
7. Display of Scribe Assistance Information
8. Edusphere - 2025

**Discussions & Decisions**

**1. Signing of MOU with Quality Circle Forum of India – Chennai Chapter**

An MOU was signed on 19th September 2025 between The Quality Circle Forum of India (QCFI) - Chennai Chapter and Misrimal Navajee Munoth Jain Engineering College, Chennai. QCFI – Chennai Chapter focuses on promoting and implementing quality concepts within various industries and sectors in the Chennai region. This MOU aims to inculcate the quality concepts and shop floor practice for the young budding engineers. Its objective is to handhold faculty and students to run the quality circle by promoting commercialization of patents with industries, facilitate technology transfer with industries and organise QCFI conclave jointly.

**2. Inauguration of the Institution Innovation Council (IIC)**

The Institution Innovation Council was inaugurated on 14 November 2025. Mr. R.Senthil Kumar, Head – Industry & Corporate Connect. MeitY, NASSCOM, CoE-IoT & AI, graced the occasion as the chief guest.

### **3. Review of Academic Audit**

The Academic Audit reports were reviewed and the departments were advised to follow up the given feedback and make necessary amendments.

### **4. Seminar by IQAC Cell and Quality Circle Forum of India – Chennai Chapter**

It was decided to conduct a seminar in collaboration with the Quality Circle Forum of India – Chennai Chapter on 17 November 2025. Dr. S.Muttan, Former Professor of Eminence & HOD/ECE, Anna University, Chennai, served as the guest speaker for the session.

### **5. Formation of Student Chapter – Jan 2026**

A Student Chapter under QCFI – Chennai Chapter will be formed in January 2026.

### **6. NIRF Participation**

It was resolved that the institution will actively participate in NIRF.

- The Principal is designated as the Nodal Coordinator.
- Dr. Saravanan and Dr. Pranati Katyal, IQAC Coordinators, will function as the Technical Coordinators.
- Dr. Vishwanathan, Librarian, will serve as the Nodal Officer.
- The Department NAAC In-charges will act as the NIRF Department Coordinators.

### **7. Display of Scribe Assistance Information**

- Scribe assistance details to be prominently displayed at the entrance of the examination cell to ensure accessibility for all eligible students.
- A board at the reception with two names and contact numbers for physical assistance is to be kept.

### **8. Edusphere 2025**

- The Department of Science and Humanities, in collaboration with IQAC, is organizing a Community Outreach Programme – **Edusphere 2025**.
- As part of this initiative, an online session will be conducted for students of various schools by Dr. A. Meena Kabilan, Professor & Psychologist, MNM Jain Engineering College on 10 January 2026.
- Following the session, students will have the opportunity to participate in an online quiz and stand a chance to win attractive prizes.

### Action Taken Report – Minutes of Meeting – 12.12.2025

S. No.	Decision	Action Taken
1	MOU with QCFI signed	MOU was signed by the Principal Dr. T.Sasikala on 19 September 2025; collaborations in progress
2	Inauguration of IIC	The IIC was inaugurated on 14 November 2025.
3	Academic Audit updated	Revised audit documents circulated to departments
4	Seminar in collaboration with QCFI – Chennai Chapter	Seminar by Dr. S.Muttan was conducted on 17 November 2025
5	Student Chapter formation	Student chapter to be launched in January 2026
6	Initiate NIRF participation	Librarian coordinating NIRF data compilation
7	Display scribe assistance information	Scribe assistance notice prepared for display
8	Edusphere 2025	Department of Science & Humanities are making necessary arrangements.

**Attendance:**

<b>S.No</b>	<b>Name of the Member</b>	<b>Designation</b>
1	Dr T Sasikala	Principal & Chairperson
2	Dr N Saravanan	HOD/CSE/ Coordinator
3	Dr. Pranati Katyal	Professor/ EEE/ Co-coordinator
4	Dr C Krishnakumar	HOD/Civil
5	Dr J Nithyanandam	HOD/Mech
6	Dr N Gnanasekaran	HOD/EEE
7	Dr P Venugopal	HOD/ECE
8	Dr N Jaisankar	HOD/IT
9	Mrs A Jeyanthi	HOD/AIDS
10	Mr N Chandrasekharan	HOD/CSBS
11	Dr P Abirami	HOD/MBA
12	Dr S Nasrin Banu	HOD/S&H
13	Mr. T. Sankarlal	Associate Professor
14	Mr. T. Rajkumar	Associate Professor
15	Ms. V. Nandhini	Associate Professor
16	Mr. G. Balamuralikrishnan	Assistant Professor
17	Mr. P. Arun Prasad	Assistant Professor
18	Ms. T. Gayathri Devi	Assistant Professor
19	Ms. G. Priya Sri	Assistant Professor
20	Ms. A. Nivashini	Assistant Professor
21	Dr. V. S. N. Rajalakshmi	Assistant Professor
22	Mr. J. Joshua Kingsly	Assistant Professor
23	Dr. V. Viswanathan	Librarian
24	Mr. R. Ravikumar	Physical Director
25	Mr. K. R. Rajesh	Manager – Finance
26	Mr. M. K. T. Nivas Kumaar	Placement Officer
27	Dr. P. Sripriya	Parent Representative
28	Mr. S. Deeraj Kumar	Student Member - III CSE

Principal and Chairperson