



MISRIMAL NAVAJEE MUNOTH JAIN ENGINEERING COLLEGE
Owned and Managed by Tamilnadu Educational and Medical Foundation
A JAIN MINORITY INSTITUTION
All Programmes Approved by AICTE
Recognized by the Government of Tamil Nadu and
Affiliated to Anna University, Chennai
Thoraipakkam, Chennai - 600097.

IQAC – 2025-26
Meeting 1

Date: 02.09.2025

Venue: Conference Hall

Agenda:

1. Updation of IQAC Cell for the academic year 2025-2026
2. Discussion on Academic and Administrative matters.
3. Reframing of new Vision and Mission statements for the institution as well as the departments.
4. Discussion on infrastructural and institutional development.
5. Submission of budget for the academic year 2025-26.
6. Value added courses to be conducted by each department.
7. Review of NAAC and IQAC related activities.

Discussions & Decisions

1. Updation of IQAC Cell (2025–2026):

It was resolved to update IQAC Cell for the academic year 2025–26 with appropriate stakeholders from faculty, students, alumni, and industry representatives.

2. Discussion on Academic matters.

➤ **Uniformity in Question Papers:**

It was decided that all departments must ensure uniformity in the question papers. Course Outcomes (COs) are to be clearly mentioned in each question paper.

➤ **Adherence to Bloom's Taxonomy:**

All faculty members are instructed to frame question papers strictly adhering to Bloom's Taxonomy levels for appropriate learning outcomes.

➤ **Academic Audit:**

The Academic Audit for all departments must be completed by 10th October 2025.

3. Revision of Vision and Mission:

A discussion was held on reframing new Vision and Mission statements for the institution. A draft version will be circulated for feedback and finalization in the next meeting.

4. Infrastructural Upliftment:

Various infrastructural development and upliftment points were discussed.

Departments are requested to submit proposals for required improvements at the earliest.

5. Budget should be submitted

The Principal asked all the HODs to submit budget for their departments to conduct various Guest lectures, symposia and seminar within a week

6. Value added course

Every department to conduct value added course at the beginning of the semester.

7. NAAC Criteria Work:

All NAAC Criteria In-charges are to complete the assigned tasks by 24th October 2025.

Action Taken Report – Minutes of Meeting

S. No.	Decision	Action Taken
1	Updating IQAC Cell for 2025–26.	IQAC Cell formed with appropriate stakeholders
2	Question papers to follow Bloom's Taxonomy.	Faculty to frame questions as per Bloom's Taxonomy levels.
3	Academic Audit to be completed by 10th October 2025.	Departments to complete audit before deadline.
4	Discussion on reframing new Vision and Mission.	Draft to be circulated and reviewed in next meeting
5	Infrastructural upliftment discussed.	Departments to submit proposals for improvements.
6	Budget to be submitted	Submitted by HODs.
7	NAAC criteria work to be completed by 24th October	Criteria in-charges to complete assigned work.

Attendance:

S.No	Name of the Member	Designation
1	Dr T Sasikala	Principal
2	Dr C Krishnakumar	HOD/Civil
3	Dr J Nithyanandam	HOD/Mech
4	Dr N Gnanasekaran	HOD/EEE
5	Dr P Venugopal	HOD/ECE
6	Dr N Saravanan	HOD/CSE and Cordinator IQAC
7	Dr N Jaisankar	HOD/IT
8	Mrs A Jeyanthi	HOD/AI&DS
9	Mr N Chandrasekharan	HOD/CSBS
10	Dr P Abirami	HOD/MBA
11	Dr S Nasrin Banu	HOD/S&H
12	Dr.Pranati Katyal	Prof/EEE and Co-coordinator IQAC
13	Dr. P. Sripriya	Parent
14	Mr. Raja Ganesh Anbalagan	Alumnus
15	Ms. G. Priya Sri	AP/AI&DS
16	Mr.T.Sankarlal	ASP/Mech
17	Ms. V. Nandhini	ASP/IT
18	Mr. T. Rajkumar	ASP/ECE
19	Mr. G. Balamuralikrishnan	AP/MATHS
20	Ms. T. Gayathri Devi	AP/IT
21	Ms. A. Nivashini	AP/CSE
22	Mr. P. Arun Prasad	AP/ECE
23	Dr. V.S.N. Rajalakshmi	AP/ENG
24	Mr. J. Joshua Kingsly	AP/Mech
25	Dr. V. Viswanathan	Librarian
26	Mr. R. Ravikumar	Physical Director
27	Mr. M. K. T. Nivas Kumaar	Placement Officer
28	Mr. S. Deeraj Kumar	Student IIIYear /CSE